

X A Calabria

HUNTERDON COUNTY
EDUCATIONAL SERVICES COMMISSION
BOARD OF DIRECTORS MEETING
June 5, 2012
MINUTES

A meeting of the Hunterdon County Educational Services Commission Representative Assembly was held **June 5, 2012** in the Adult Literacy Building (Rm 205), 215 Route 31, Flemington, NJ

I. OPEN PUBLIC MEETING STATEMENT

The meeting was officially advertised in the Hunterdon County Democrat, The Courier News and with the County Clerk.

II. ROLL CALL

BOARD MEMBERS

Charles Miller (E AMWELL), President

William Moebus (HOLLAND), V. President

Judy Burd / Jason Komegay (LEBANON TWP)

Kelly Galligan (CALIFON)

Tom Bruhl (DELAWARE)

William Martin (DEL-VAL REG)

Greg Nolan (FLEMINGTON RARITAN REG)

David Livingston (READINGTON)

Suzanne Ivans (STOCKTON)

Thomas Lewis (FRANKLIN-SOMERSET)

Linda Adams (ALEXANDRIA)

Kim Metz (HUNTERDON POLYTECH)

ADMINISTRATION / STAFF PRESENT

Dennis Cox (SUPERINTENDENT)

Corinne Steinmetz (SCHOOL BUS ADMIN)

Pam Mills (DIRECTOR OF SCHOOL SERVICES)

III. CALL TO ORDER

At **4:18 pm** in the Adult Literacy Building, 215 Route 31 Flemington, New Jersey, Board Secretary Corinne Steinmetz called the meeting to order. Since quorum of the full Representative Assembly was not met, the meeting will be conducted as a meeting of the Board of Directors until such time as quorum is met

Board discussed Reorganization items that will need to be postponed until quorum of the full Representative Assembly can be met. All action items that can be moved under the Board of Directors will be presented for approval with ratification of the Representative Assembly on June 28, 2012.

IV. ELECTION OF BOARD OF DIRECTORS (postponed)

V. ANNUAL REPORTS (postponed)

VII. ELECTION OF OFFICERS (postponed)

VIII. CITIZENS ADDRESS THE REPRESENTATIVE ASSEMBLY

A Superintendent Hearing: Charles Miller opened the floor for public comment on the 2012-13 Superintendent Contract for Dennis Cox, hearing none the discussion was closed

B School Business Administrator Hearing: Charles Miller opened the floor for public comment on the 2012-13 School Business Administrator Contract for Corinne Steinmetz, hearing none the discussion was closed

IX. REORGANIZATION

Superintendent recommends approval of the following motions for July 1, 2012 through June 30, 2013:

A APPROVAL OF POLICIES

Charles Miller moved, seconded by William Martin to approve action items IX B to J under the Board of Directors, pending ratification by Representative Assembly

B LEGAL COUNSEL

appoint:

- 1 Comegno Law Group as legal counsel for Real Estate at a rate of \$180.00 / hr.
- 2 Comegno Law Group, as legal solicitor; at a rate of \$180.00 / hr.
- 3 New Jersey School Board Insurance Group - Personnel Hotline, at no cost
- 4 New Jersey School Board Insurance Group - Bullying Hotline, at no cost

C DEPOSITORY / SIGNATURES

- 1 appoint TD Bank as the official depository of the Commission.
- 2 approve checks to be signed by two of the following three - Board President, Vice President and/or Superintendent. Approve the use of electronic, facsimile and/or stamped signatures.

D ADVERTISEMENT

approve the following as the Commission's official newspapers: Hunterdon County Democrat, Courier News, Express-Times and/or Star Ledger.

E INSURANCE

- 1 appoint G.R. Murray, Inc. as the Commission's insurance broker for general liability, property and automobile insurance.
- 2 appoint Gallagher Benefit Services (fka RSI) as the Commission's insurance broker for health benefits.
- 3 approve Marsh USA Co. as our bonding agent for school transportation contracts.
- 4 approve NJ School Boards Insurance Group as legal counsel for personnel bonding.

F AUDIT

- 1 appoint Suplee, Clooney & Company as the Commission's auditors; at an annual rate of \$22,075.00 (increase of 2.1%)
- 2 authorize the Superintendent to audit and approve necessary payments, prior to Board approval at the next meeting and authorize all actions to close the books.

G PETTY CASH

authorize petty cash funds for Hunterdon Transportation Office and the ESC Business and Administrative Office, each to be monitored by the Business Office, each not to exceed \$100 per month for office incidentals.

authorize cash funds for school breakfast / lunch program at ESC West Amwell Campus and ESC Academy at Tewksbury, each to be monitored by the Business Office, each not to exceed \$50.00.

H CONSTRUCTION

- 1 appoint the following architects for building projects:
NKP Architects
USA Architects
- 2 appoint Studer and McEldowney as project engineers.
- 3 appoint AHERA for Asbestos Management
- 4 appoint AGRA for Water Testing/Sampling

I APPOINTMENTS

- 1 appoint Corinne Steinmetz as Board Secretary
- 2 appoint Corinne Steinmetz as Custodian of Records
- 3 appoint Andrea Romano, Marie Kisch and Louis Johnson as Affirmative Action Officers
- 4 appoint Andrea Romano as ADA Compliance Officer
- 5 appoint Andrea Romano as Public Agency Compliance Officer
- 6 appoint Larry Cochran as Integrated Pest Management Coordinator

- 7 appoint Larry Cochran as Hazardous Communications Coordinator
- 8 appoint Larry Cochran as AHERA Coordinator
- 9 appoint Larry Cochran as Indoor Air Quality Designee
- 10 appoint Dennis Cox as Safety & Health Designee
- 11 re-appoint Andrea Romano as Attendance Officer
- 12 appoint David Lutzky as Anti-Bullying Specialist
- 13 appoint Andrea Romano as Anti-Bullying Coordinator, as recommended by Superintendent
- 14 appoint John Stevens of Lambertville Water as T-3 Operator

J PURCHASING

- 1 appoint Corinne Steinmetz as Qualified Purchasing Agent
- 2 authorize award of contracts according to Public Contracting Law (NJSA 18A:18A-1), as follows:

Bid Threshold	\$ 36,000.00
Quote Threshold	\$ 5,400.00

- 3 approve procurement of Goods & Services through State Agencies under State Contract, as follows:

Vendor	Contract #	Items	Up to Amount
Custom Bandag, Inc.	71689	Tires and Tubes	\$60,000.00
American Bus & Coach	73696 / 73474	Parts / Repairs	\$50,000.00
Atlantic Detroit Diesel	73773 / 73511	Parts / Repairs	\$10,000.00
Beyer Bros. Corp.	73697	Parts	\$20,000.00
Bus Parts Warehouse	73725	Parts	\$40,000.00
Dell	27160	Equipment	\$25,000.00
Grainger Inc.	72605	Equipment & Supplies	\$5,000.00
Jasper Engine & Trans	73735	Engines & Transmissions	\$10,000.00
Lawson Products	73736	Parts	\$6,000.00
Pitney Bowes	75237	Postage Machines	\$2,500.00
Verizon Wireless	64430	Cell Phones	\$25,000.00
Clinton Napa Auto Parts	73759	Parts	\$25,000.00
Craft Oil	70844	Vehicle Oil	\$10,000.00
HA Dehart & Sons Inc	73771	Parts	\$5,000.00
Rowe & Company	73723	Parts	\$20,000.00
Dover Brake & Clutch	73730	Parts	\$5,000.00
Pardos Truck Serv Cntr	73724	Parts	\$20,000.00
CDWG	74849	Equipment	\$8,000.00

- 4 purchase services and/or supplies at 10% below state contract pricing upon the request of three quotes for products or services equal to or better, as follows:

Vendor	Items	Up to Amount
MTC Kenworth	Parts & Supplies	\$40,000.00

- 5 waive bidding requirements for vehicle repair service from Summit Truck Body, an approved vendor, for claims filed through New Jersey School Boards Insurance Group.

6 PAY TO PLAY AUTHORIZATION

WHEREAS, the Hunterdon County Educational Services Commission has a need to acquire goods and/or services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the qualified purchasing agent has determined that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended annually as approved by this governing body; and

WHEREAS, the business entity submitted a proposal indicating they will provide the requested goods and/or services at the agreed price; and

WHEREAS, the business entity completed and submitted a Business Entity Disclosure Certification which certifies that the organization and or it's owners of 10% or more has not made any reportable contributions to a political or candidate committee pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2); and,

WHEREAS, the Business Administrator certifies the Commission will have sufficient funds available to meet its financial obligations as required under N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED that the Representative Assembly of the Hunterdon County Educational Services Commission authorizes the Administration to enter into a contract under such circumstances, as required described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

ROLL CALL VOTE PASSED UNANIMOUSLY

William Moebus moved, seconded by Tom Lewis to approve action items IX K to N under the Board of Directors, pending ratification by Representative Assembly

K TRAVEL REIMBURSEMENT

approve travel reimbursement as applicable under statute and code to employees for work-related travel that is directly related to and within the scope of the employees current work responsibilities, up to an amount that will not exceed budget dollars or State guidelines.

L HEALTH OFFICE

1 appoint Family Physicians of Hunterdon County to represent HCESC; at an annual stipend of \$800.00.

M SCHEDULE

approve board meetings to be held in HCESC Adult Literacy Building (Rm 205), 215 Route 31, Flemington, NJ at 4:15 pm on the following dates:

Board of Director's Meeting	Thursday, June 28, 2012	
Board of Director's Meeting	Tuesday, August 7, 2012	
Board of Director's Meeting	Tuesday, September 4, 2012	
Board of Director's Meeting	Tuesday, October 2, 2012	
Board of Director's Meeting	Tuesday, November 13, 2012	
Board of Director's Meeting	Tuesday, December 4, 2012	
Board of Director's Meeting	Tuesday, January 8, 2013	
Representative Assembly	Tuesday, February 5, 2013	Budget Approval
Board of Director's Meeting	Tuesday, March 5, 2013	
Board of Director's Meeting	Tuesday, April 2, 2013	
Board of Director's Meeting	Tuesday, May 7, 2013	
Representative Assembly	Tuesday, June 4, 2013	Reorganization
Board of Director's Meeting	Thursday, June 27, 2013	

N PARLIAMENTARY AUTHORITY

approve Robert's Rules of Order, Newly Revised, to govern the Board in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education, or these bylaws

ROLL CALL VOTE PASSED UNANIMOUSLY

X APPROVAL OF MINUTES

A William Moebus moved, seconded by Tom Lewis to approve minutes of the May 1, 2012 Board of Directors meeting, respectfully submitted by the Board Secretary.

MOTION PASSED UNANIMOUSLY

XI FINANCIAL REPORTS

William Moebus moved, seconded by William Martin to:

- A approve the line item transfers and budget appropriations for the month of May 2012
- B approve the Secretary's Financial Report for the month ending May 2012

MOTIONS PASSED UNANIMOUSLY

XII LIST OF BILLS

A William Moebus moved, seconded by William Martin to approve the following list of bills:

- | | | |
|---|--------------|--------------------------|
| 1 | May 31, 2012 | Hand checks |
| 2 | May 15, 2012 | Consultant Hand checks |
| 3 | May 2012 | Payroll |
| 4 | June 5, 2012 | Computer Generated |
| 5 | June 5, 2012 | Computer Generated ADDED |

MOTION PASSED UNANIMOUSLY

XIII CORRESPONDENCE, presented by Charles Miller

- A Press Release: HCESC Offers Summer Programs for Students
- B HCESC 2012 Graduation Invitation
 - ESC School at West Amwell Wednesday, June 13, 2012 7:00 PM
 - ESC Academy at Tewksbury Thursday, June 14, 2012 12:00 PM
- C JCP&L Denied Property Damage Claim
- D NJSBAIG/ERIC West 2012 Safety Grant Program Award Notice

4:31 pm Suzanne Ivans leaves / Linda Adams arrives

VI COMMITTEE MEETINGS

- A Programs and Services Committee - May 21, 2012 presented by David Livingston
- B Policy Committee - did not meet
- C Public Relations Committee - did not meet
- D Building and Grounds Committee - May 21, 2012 presented by Greg Nolan
- E Finance Committee - May 24, 2012 presented by Tom Bruhl
- F Personnel Committee - May 24, 2012 presented by Judy Burd
- G Executive Committee Meeting met on May 30, 2012 to review the agenda

PRESENTATION

Charles Miller presented Judy Burd with a plaque to represent our gratitude for the many years she gave her time and support unselfishly to the Hunterdon County ESC Administration and Board. Her dedication is greatly appreciated and respected.

XIV SUPERINTENDENT'S REPORT

Charles Miller moved, seconded by Linda Adams to move action items XIV A - F and H to:

A ADMINISTRATION

- 1 approve Administrative Service Agreement with Discovery Benefits, Inc to adopt an Internal Revenue Code Section 125 Cafeteria Plan for eligible employees, effective July 1, 2012
- 2 donate out of date computer equipment and electronics to Computers for Kids of America, LLC
- 3 authorize HCESC Administration to renew Benefits for the 2012-13 school year, to be ratified at the next board meeting

B TRANSPORTATION

- 1 provide coordinated transportation services July 1, 2012 through June 30, 2013 to the following districts:

Alexandria Township	Hunterdon Cty. Dept. Human Services
Bethlehem Township	Kingwood Township School
Bloomsbury Township	Lambertville School
Califon	Lebanon Borough
Clinton Borough	Lebanon Township
Clinton Township	Milford School
Delaware Township	North Hunterdon Regional H.S. District
Delaware Valley Regional High School	Readington Township
East Amwell Township	South Hunterdon Regional H.S. District
Franklin Township	State of N.J. Department of Human Services
Frenchtown	Tewksbury Township
Glen Gardner	Union Township
Hampton	Warren County Special Services
High Bridge BOE	Warren Hills Regional High School
Holland Twp.	Washington Twp. BOE
Hunterdon Central Regional High	West Amwell Township

- 2 approve Special Education Transportation Routes, as follows:

<u>Route #</u>	<u>Destination</u>	<u>Contractor</u>	<u>Daily Rate</u>
1240T	Voorhees High School	ESC	\$50.00

- 3 approve Joint Transportation Agreement with Clinton Town Board of Education for the 2012-13 school year, as follows:

Transportation Services	\$155,270.80
Routing Services	\$ 2,500.00

- 4 approve Transportation Contract with North Hunterdon-Voorhees Regional High School for routes NH27, NH36, NH7, NH39, 3:15N-1, HCV AM, HC NOON, HCV PM, G-1, G-2, NH37, BCV, VBC in the amount of \$187,566.88, for the 2012-13 school year.
- 5 extend Joint Transportation Agreement with West Orange School District through school year 2015-16 with an annual increase at 2.0% or the CPI, whichever is less
- 6 provide summer trips to YSP - Rabbinical College of America at a rate of \$70 per hour, per vehicle for trips less than 7 hours a day and \$50 per hour for trips 7 hours or more per day, effective June 28, 2012 through August 30, 2012.
- 7 provide charter transportation for Rutgers, The State University of NJ at a rate of \$70.00 per hour, per bus, as needed
- 8 amend purchase of 8,000 gallon fuel tank system approved April 3, 2012 through State Contract #A75548 to include installation from A&J Construction as follows:

	<u>Original</u>	<u>Change</u>	<u>Revised</u>
	<u>Approval</u>	<u>(+/-)</u>	<u>Approval</u>
System and Supplies:	\$ 55,000.00	\$ 2,723.13	\$ 57,723.13
Construction & Installation		\$ 49,399.86	\$ 49,399.86
TOTAL	\$ 55,000.00	\$ 52,122.99	\$ 107,122.99

- 9 contract with NKP Architects for engineering design services in connection with fuel tank installation at HCESC - West Orange Terminal in the amount of \$3,500.00

- 10 award electrical upgrade and installation needed to support fuel tank at HCESC - West Orange Terminal to E&J Electrical Contractor LLC, lowest respondent quote in the amount of \$6,100.00
- 11 increase budget in the amount of \$9,600.00 for services related to installation of fuel tank at HCESC - West Orange Terminal, as follows:
- | | |
|-----------------------|-------------|
| Professional Services | \$ 3,500.00 |
| Maintenance | \$ 6,100.00 |
- 12 renew Transportation Contracts with Sussex County Regional CoOp at 1.89% (CPI) for the 2012-13 school year, for the following routes:
- | | | | |
|--------|--------|--------|--------|
| E-0643 | E-0671 | SR-086 | SR-372 |
| E-0655 | E-0827 | SR-296 | R-70 |
| E-0656 | SR-033 | SR-337 | R-72 |
| E-0663 | SR-034 | SR-346 | |
| E-0667 | SR-084 | SR-357 | |
- 13 train the following as a Bus Driver, at a fee of \$300, effective May 14, 2012:
- | | |
|---------------|-----------------|
| Travis Blount | Guebens Charles |
|---------------|-----------------|

C SCHOOLS

- 1 rescind board approval to operate 2012 remedial summer school at West Amwell Campus
- 2 approve ESC Remedial Summer School program at Voorhees High School from June 25, 2012 through August 1, 2012
- 3 contract with Lambertville Public School for 2012-2013 Food Service Agreement for satellite breakfast and lunch program at ESC West Amwell Campus.
- 4 contract with Tewksbury Township School for 2012-2013 Food Service Agreement for satellite breakfast and lunch program at ESC Academy at Tewksbury.
- 5 accept approval of HCESC 2012-14 Professional Development Plan submitted to Hunterdon County Department of Education
- 6 revise the 2011-12 school calendar for the ESC Academy at Tewksbury to reflect make-up days due to emergency closings on June 15, 2012 and June 18, 2012 as an early dismissal

D DEPARTMENT OF SCHOOL SERVICES

- 1 provide Child Study Team, Chapter 192/193, Nursing, Textbooks, Technology, IDEA and Public/Charter School Services, as needed, to the attached list of districts, at the board approved rates; commencing September 1, 2012 through June 30, 2013
- 2 approve the Doctor's Standing Order, as written and approved, by the Hunterdon County Education Services Commission school physician, Family Physicians of Hunterdon County
- 3 approve increase to Nonpublic Nursing budget \$9,959.00 as per district entitlements.

E TECHNOLOGY SERVICES

- 1 provide technology services at the board approved rates, as needed, July 1, 2012 through June 30, 2013 to the following districts

Alexandria Board of Education	Ocean Gate School
Allamuchy Township Board of Education	Oxford Central School
Belvidere Board of Education	People's Prep Charter School
Bethlehem Board of Education	Pohatcong Board of Education
Clark Board of Education	Somerville Board of Education
Delaware Township Schools	Somerset ESC
East Amwell Elementary School	St. Ann's School

Franklin Township, Warren County
 Green Hills Township Board of Education
 High Bridge Schools
 Holy Innocents Catholic School
 Lambertville Public School
 Milford Public School
 North Warren Regional High School

St. Joseph's Catholic
 St. Peter's School
 Stillwater Township Board of Education
 Union Township School
 Warren County Votech
 West Amwell Elementary School

F PURCHASING

- 1 accept West Morris Regional School District as the 166th member of the cooperative Service Purchasing Cooperative
- 2 Motion extend pricing on Maintenance & Repair Work-Variou Trades bid #SER-04 (A-G) effective June 14, 2012 through June 30, 2012
- 3 Motion extend pricing on Technology Installation & Integration Services bid #TEC-03 through August 12, 2013 with the following vendors:
 - NJ Business Systems
 - TransTec
 - Computer Systems & Methods
 - ePlus
 - Promedia
 - Dyntec
 - Millennium
 - NWN Corporation
 - Office Business Systems
- 4 accept The Paulo Freire Charter School as the 167th member of the cooperative Service Purchasing Cooperative

H PROFESSIONAL DEVELOPMENT

- 1 approve the following staff members for professional development workshops:

<u>Position</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
S.B.A.	NJASBO Spring Conference	6/6 - 6/8/12	\$150
A.B.E. Director	LACES Training	6/29/12	Free
A.B.E. Coordinator	LACES Training	6/29/12	Free

MOTIONS PASSED UNANIMOUSLY

G PERSONNEL

William Moebus moved, seconded by Judy Burd to approve the following personnel items, as recommended by the Superintendent:

Administration

rescind offer of employment to Dennis Cox, Superintendent, approved at the May 1, 2012 Board of Directors Meeting.

rescind offer of employment to Corinne Steinmetz, School Business Administrator/Board Secretary, approved at the May 1, 2012 Board of Directors Meeting.

Glen Gardner

approve the written resignation of James Amos, Part-Time Bus Driver, effective May 24, 2012

approve Part -Time Bus Drivers and Part -Time Monitors, effective September 1, 2012

Morristown

approve the FMLA request of Claudy Jean-Jacques, Part-Time Bus Driver, effective May 10, 2012

approve Steve Arancibia, Part-Time Bus Driver, at an hourly rate of \$15.23/hr., effective May 22, 2012

approve Leave of Absence request of Eustaquia Cruz, Part-Time Bus Driver, effective May 25, 2012 through June 15, 2012

accept the written resignation of Joseph Tenerelli, Part-Time Bus Driver, effective June 19, 2012

approve Jean Tilus, Part-Time Bus Driver, at an hourly rate of \$15.23/hr., effective May 29, 2012

West Orange

approve Jasnel, Joseph, Part-Time Bus Driver, at an hourly rate of \$15.25/hr., effective May 3, 2012

approve Anjill Broadie, Part-Time Bus Driver, at an hourly rate of \$15.25/hr., effective May 3, 2012

approve Frantz Edouard, Part-Time Bus Driver, at an hourly rate of \$15.25/hr., effective May 7, 2012

approve Rachel Hiwat, Part-Time Bus Driver, at an hourly rate of \$15.25/hr., effective May 10, 2012

approve Miranda Cadeau, Part-Time Bus Monitor, at an hourly rate of \$9.50/hr., effective May 14, 2012

approve Vonsina Williams, Part-Time Bus Monitor, at an hourly rate of \$9.50/hr., effective May 17, 2012

approve Benet Moze, Part-Time Bus Driver, at an hourly rate of \$15.25/hr., effective May 21, 2012

terminate Dominique Koffi, Part-Time Bus Drive, effective June 1, 2012

Schools

approve Marina Day, Substitute Bus Aide, at a rate of \$10.55/hr. exceeding the normal school day, effective May 15, 2012

accept the written resignation of Ryan Callanan, Part-Time Teacher Assistant, effective May 16, 2012

approve the list of staff/positions for following Summer School Programs:

ESC West Amwell Campus

Franklin (S) High School

Voorhees High School

Franklin (S) Middle School

approve OnLine Summer School Facilitators, at an hourly rate of \$21, effective June 20, 2012 through August 31, 2012

Adult Basic Education

accept the written resignation of Beth Alosi, Instructor, effective June 14, 2012

Department of School Services

rescind offer of employment to Janell Lachner, Off-Site Teacher Assistant for the 2012 Extended School Year, approved at the May 1, 2012 Board of Directors Meeting

rescind offer of employment to Kathleen Herman, Off-Site Teacher Assistant for the 2012 Extended School Year, approved at the May 1, 2012 Board of Directors Meeting

approve Kristopher Knechel, Off-Site Teacher Assistant, for the 2012 Extended School Year, at a rate of \$16/hr., effective June 20, 2012

approve Marisa Mykulak, Part-Time Off Site Teacher Assistant, at a rate of \$17.73/hr., effective May 14, 2012

approve Nicole Parkes, LDTC/School Psychologist, at an annual salary of \$50,000, effective September 1, 2012

terminate Karen Stavac, Part-Time Off Site Teacher Assistant, effective May 31, 2012

approve Laura Marchese, Part -Time School Psychologist, non-pensionable, as needed, effective July 1, 2012, at the following rates:

\$70 Case Management	\$230 per Charter/Public School Evaluation/Report
\$100 IEP Development	\$50 per Required Meeting(s) (Planning/Eligibility)
\$200 Annual Review	\$360 On-Site Daily Service (6 Hrs. Daily)

MOTIONS PASSED UNANIMOUSLY

I POLICY

- 1 William Moebus moved, seconded by Tom Lewis to approve second reading of Policy 5141.8 Sports Related Concussion and Head Injury

MOTION PASSED UNANIMOUSLY

J HARASSMENT INTIMIDATION & BULLYING - NO REPORT

XV OLD BUSINESS - NONE

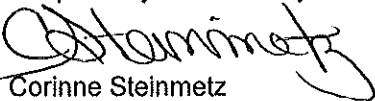
XVI NEW BUSINESS - NONE

XVII CITIZENS ADDRESS THE REPRESENTATIVE ASSEMBLY - NONE

XVIII ADJOURNMENT

William Moebus moved to adjourn the meeting. Since there was no further action to discuss, the meeting was adjourned at 4:55 pm.

Respectfully submitted by:



Corinne Steinmetz
School Business Administrator / Board Secretary