

HUNTERDON COUNTY  
EDUCATIONAL SERVICES COMMISSION  
**BOARD OF DIRECTORS MEETING**  
**August 26, 2014**  
**MINUTES**

A REGULAR meeting of the Hunterdon County Educational Services Commission Board of Directors will be held in the Adult Literacy Building, 200 Main Street, Flemington, New Jersey on Tuesday, August 26, 2014 at 4:15 pm

**I. OPEN PUBLIC MEETING STATEMENT**

The meeting was officially advertised in the Hunterdon County Democrat, The Courier News, with the Executive County Superintendent and with the County Clerk, as required per 18A:10-4 and HCESC Policy 9321.

**II. ROLL CALL**

**REPRESENTATIVE ASSEMBLY MEMBERS PRESENT**

Charles Miller (E AMWELL) - PRESIDENT

William Moebus (HOLLAND)

Tom Bruhl (DELAWARE) - VICE PRESIDENT

Jason Komegay (LEBANON TWP)

Linda Adams (ALEXANDRIA)

Dr. Kimberly Metz (HUNTERDON POLYTECH)

Greg Nolan (FLEMINGTON RARITAN REG)

Teresa Kane (MILFORD) - @ 4:30 pm

**ADMINISTRATION PRESENT**

Marie Kisch (SUPERINTENDENT)

Corinne Steinmetz (SBA/BOARD SECRETARY)

**III. CALL TO ORDER**

At **4:19 pm** in the Adult Literacy Building, 200 Main Street Flemington, New Jersey, **Board President Charles Miller** called the meeting to order.

**IV. CITIZENS ADDRESS THE BOARD OF DIRECTORS**

- A Marie Kish, Superintendent gave a presentation on highlights for 2014-15. Focus sustainability and growth with program focus on responsiveness and customer service

William Moebus moved, seconded by Linda Adams to adopt the agenda and the additional highlighted items

**MOTION PASSED UNANIMOUSLY**

**V. APPROVAL OF MINUTES**

**Greg Nolan moved, seconded by William Moebus to:**

- A approve the minutes of the June 26, 2014 Representative Assembly meeting, respectfully submitted by the Board Secretary.
- B ratify the minutes of the July 16, 2014 Executive Committee meeting, respectfully submitted by the Board Secretary.

**MOTIONS PASSED UNANIMOUSLY**

**VI. FINANCIAL REPORTS**

**William Moebus moved, seconded by Tom Bruhl to:**

- A approve the line item transfers and budget appropriations for the period of June 27 - 30, 2014
- B approve the line item transfers and budget appropriations for the period of July 2014
- C approve the unaudited June 2014 Board Secretary Report

Discussion: Corinne Steinmetz informed the Board that she projects a surplus of approx. \$400,000 (before depreciation)

**MOTIONS PASSED UNANIMOUSLY**

**VII LIST OF BILLS**

A William Moebus moved, seconded by Linda Adams to approve the following list of bills:

1	June 30, 2014	\$118,489.30	Hand checks
2	June 30, 2014	\$2,747.66	Payroll
3	July 2014	\$432,872.92	Hand checks
4	July 2014	\$376,903.17	Payroll
5	August 26, 2014	\$697,776.47	Computer Generated
		<u>\$1,628,789.52</u>	

**MOTION PASSED UNANIMOUSLY**

**VIII CORRESPONDENCE NONE**

**IX COMMITTEE MEETINGS**

- A Building and Grounds, did not meet
- B Programs and Services, did not meet
- C Public Relations, did not meet
- D Policy
- E Personnel, 7/16/14 (Exec Committee Mtg)  
  - Teacher Assistant Letter from Marie Kisch to Greg Nolan (Flemington-Raritan Regional School District)
- F Finance
- G Executive, 7/21/14 (phone conference)

Discussion: Recommended that Building & Grounds Committee review Facility Assessment RFP responses and forward any further review recommendation to the appropriate committee(s)

**X POLICY - NONE**

**XI SUPERINTENDENT'S REPORT**

Marie Kisch highlighted:

Enthusiasm of Christina Greaves, Coordinator and her positive move forward with the Teacher Assistant program. Additional summer hours are recommended to finalize the preparations for the 2014-15 school year. Position will need to be evaluated for consideration as a 12 month position in the future.

Transportation will be responding to additional bids from Morris Esc, with hopes of securing additional runs

With recent vacancy of Facility Manager, approval of temporary appointments are need

**A ADMINISTRATION**

William Moebus moved, seconded by Greg Nolan to:

- 1 authorize School Business Administrator to purchase Pollution coverage, which incorporates mold remediation, at a rate not to exceed \$8,000.00 per year; to be ratified at the next meeting.
- 2 approve the following interim appointments:

Integrated Pest Management (IPM) Coordinator	Corinne Steinmetz
Hazardous Communication (RTK) Coordinator	Marie Kisch
AHERA Coordinator	Corinne Steinmetz
Indoor Air Quality Designee	Edwin Ashton

**MOTIONS PASSED UNANIMOUSLY**

**B TRANSPORTATION**

William Moebus moved, seconded by Linda Adams to:

- 1 renew School Vehicle Tire Recap Service Bid #TRANS 13-06 to Custom Bandag Inc effective August 12, 2014 through August 11, 2015, as follows:

10R22.5 Recap Base Bid	\$	149.00	11R22.5 Recap Base Bid	\$	159.60
Mount & Dismount	\$	9.48	Spot Repair		NC
Balance	\$	15.00	Large Repair	\$	10.00
NewValve Stem	\$	3.00	Section Repair	\$	10.00
Rim Service	\$	24.50	Credit-10R22.5 Casings	\$	5.00
Disposal Fee		NC	Credit-11R22.5 Casings	\$	20.00

New Tires

10R22.5 - Firestone	\$	324.57
11R22.5 – Firestone	\$	301.11
225/75R-16 – Firestone	\$	111.53
265/70R-19.5 – Bridgestone	\$	349.93
245/75R-16 – Firestone	\$	110.11

- 2 award 5 Year Lease Purchase Bid #LEASE 15-01, in the amount of \$175,000 to TD Bank, N.A. at a rate of 2.4811% with no prepayment penalty (Option B)

- 3 award the sale of vehicles for TRANS 14-02, as follows:

Unit #	YEAR	Brand/Chassis, Style, Model	# pass	VIN	AWARD TO	AMOUNT
V56	1998	Girardin/GM, Van SRW	16	77162	Jersey One	\$ 111.00
V04	2000	Girardin/GM, Van SRW	16	81529	Jersey One	\$ 121.00
V54	2001	Girardin/GM, Van SRW	16	43004	Layla	\$ 850.00
V32	2003	Girardin/GM, Van SRW	16	37720	Limo BP	\$ 2,500.00
V221	2001	Girardin/GM, Van SRW	16	44300	Layla	\$ 550.00
26	2005	BlueBird Vision Conv.	54	26606	Trans-Ed	\$ 9,500.00
32	2006	Bluebird Vision Conv.	54	31097	Trans-Ed	\$ 9,850.00
479	2004	BlueBird/GM Microbird, DRW	16	03301	Limo BP Corp	\$7,000.00
BH 10	2003	BlueBird Transit TC/2000 FE W/C	40 + WC	10881	REBID	
C-1	1997	Nissan Altima, Car	car	67742	REBID	
56	2006	BlueBird Vision Conv.	54	31103	REBID	
369	2004	BlueBird Transit TC/2000 FE	54	12763	REBID	
403	2006	BlueBird Transit FE All American	39	30953	REBID	
404	2006	BlueBird Transit FE All American	39	30954	REBID	
402	2006	BlueBird Transit FE All American	39	30952	NEGOTIATE	

\$ 30,482.00

4 award the sale of vehicles for TRANS 14-03, as follows:

Unit #	YEAR	Brand/Chassis, Style, Model	# Pass	VIN	AWARD TO	AMOUNT
56	2006	BlueBird Vision Conv.	54	31103	Barker Bus	\$ 15,300.00
BH 7	2003	BlueBird Transit TC/2000 FE	54	09994	Byram Bus	\$11,000.00
467	2001	Girardin/GM, Van SRW	16	10955	Limo Svc BP	\$2,500.00
S	2004	Girardin/GM, Van DRW <u>Wheelchair</u>	8 + 2WC	97112	Limo Svc BP	\$ 3,000.00
BH 10	2003	BlueBird Transit TC/2000 FE W/C	40 + WC	10881	NEGOTIATE	
403	2006	BlueBird Transit FE All American	39	30953	NEGOTIATE	
404	2006	BlueBird Transit FE All American	39	30954	NEGOTIATE	
V201	2004	Girardin/GM, Van SRW <u>Wheelchair*</u>	6+2WC	09989	REBID	
C-1	1997	Nissan Altima, Car	car	67742	REBID	
V200	2004	Girardin/GM, Van SRW <u>Wheelchair*</u>	8+2WC	08919	REBID	
						\$ 31,800.00

5 approve the sale of vehicles, as negotiated, per NJSA 18A:18A-5c as follows:

Unit #	YEAR	Brand/Chassis, Style, Model	# pass	VIN	AWARD TO	AMOUNT
369	2004	BlueBird Transit TC/2000 FE	54	12763	\$ 14,500.00	BelovED
326	2004	BlueBird Transit TC/2000 FE	54	13098	\$ 14,400.00	DeIVal
						\$ 28,900.00

6 purchase transportation vehicles, as follows:

Qty	LOC	DESCRIPTION	VENDOR	PRICE	TOTAL	BID #
3	GG	2015 Chevy 8 Passenger Vans	Mall Chevrolet	\$ 25,521.26	\$ 76,563.78	NJ STATE CONTRACT #A82890, Sec 3
2	WO	2015 Chevy 8 Passenger Vans	Mall Chevrolet	\$ 25,521.26	\$ 51,042.52	NJ STATE CONTRACT #A82890, Sec 3
<b>TOTAL</b>					<b>\$ 127,606.30</b>	

7 authorize administration to award to lowest responsible bidder as per NJSA 18A - Pubic School Contracts Law, for 5 Year Lease Purchase Bid # LEASE 15-02 for the purchase of the following vehicles:

WO	2016 54 Passenger Buses	\$ 460,717.00
GG	2015 Chevy 8 Passenger Vans	\$ 76,564.00
WO	2015 Chevy 8 Passenger Vans	\$ 51,043.00
<b>TOTAL</b>		<b>\$ 588,324.00</b>

8 approve 2014-15 Interlocal Vehicle Sale Agreement to the following districts:

- a Berkeley Heights Public Schools
- b Somerville Board of Education

9 authorize independent evaluator to ride the bus to the Allegro School for one day to observe EE (student), per parent request, pending signed Waiver and Release Form

10 authorize Nancy Szymanski, Transportation Director to sign transportation bid documents and/or bid bonds as needed

11 approve contract with North Hunterdon-Voorhees Regional BOE to provide the following transportation services for the 2014 - 2015 school year:

Trips \$183.04 Flat, \$42.70 per hour, and \$71.18 per hour less than three hours for a 54 passenger

Trips \$177.95 Flat, \$40.67 per hour, and \$68.13 per hour less than three hours for a 16 passenger

2014-15 RENEWAL:

Route#	Per Annum
27	\$ 23,381.43
36	\$ 23,381.43
7	\$ 42,636.73
3:15 N-1	\$ 8,252.27
HCV AM	\$ 8,252.27
HC NOON	\$ 8,252.27
HCV PM	\$ 8,252.27
VB NOON	\$ 10,711.96
BCV NOON	\$ 10,711.96
Voor. 59	\$ 22,209.10

12 re-instate the Administration Fee for Non Public Transportation at 5.5% for the 2014-2015 school year

13 approve E277Transportation Routes, as follows:

**Glen Gardner Terminal**

**NEW CONTRACTS**

Route #	Destination	Contractor	Daily Rate	Aide
1500	Calais School	DVR	\$259.00	
1501	Center School	Joy Transport	\$260.00	
1502	Cornerstone School	Ralph Bus	\$192.00	
1504	Lambertville School	Ralph Bus	\$168.00	
1506	Readington Middle School	Ralph Bus	\$170.00	
1507	Summit Speech	DVR	\$209.00	
1508	Child Therapeutic Day	DVR	\$229.00	\$61.00
1509	Mercer Ele.	Ralph Bus	\$171.00	\$55.00
NP15082	IHS, St. Ann, ICS	Kensington bus	\$249.00	
NP15177	ICS, Annandale	ESC	\$194.85	
NP15078	ICS, Annandale	ESC	\$199.50	
NP15079	ICS, Annandale	ESC	\$241.22	

**CONTRACT RENEWALS**

Route #	Destination	Contractor	Daily Rate	Aide
0130R	Clinton Public	ESC	\$168.55	\$25.00
0210R	Clinton Public	ESC	\$103.35	\$25.00
0201A	Valley View	ESC	\$105.00	
0201B	Woodglen School	ESC	\$135.00	
0201R	Valley View	ESC	\$200.16	
0631R	Eden Institute	ESC	\$226.00	
0733R	Allegro	ESC	\$210.00	\$79.60
0802R	Midland	ESC	\$226.00	\$65.00
0805R	DLC, Warren	ESC	\$216.33	\$63.79
0924R	Voorhees	ESC	\$135.99	
0925R	High Bridge Ele.	ESC	\$163.06	
0938R	Montgomery Academy	ESC	\$227.34	
1005R	Matheny School	ESC	\$194.00	\$70.00

1019R	ESC Academy at Tewksbury	ESC	\$140.00	
1106R	Mercer Elementary	Ralph Bus	\$176.52	\$57.67
1109R	DLC, Warren	Ralph Bus	\$164.68	\$54.88
1125R	New Roads School	Ralph Bus	\$182.99	
1200R	Midland	ESC	\$186.00	\$60.00
1202R	East Amwell School	Snyder Bus	\$138.37	
1207R	Douglas Developmental	Snyder Bus	\$163.33	\$72.52
1210R	New Roads School	Kensington Bus	\$198.84	
1233R	ESC West Amwell	ESC	\$191.00	
1300	Midland School	Joy Transport	\$255.00	\$45.00
1316	HLC	DVR	\$215.22	
1317R	Somerset Votec	Kensington Bus	\$211.85	
ESC1	Union Twp.	ESC	\$175.25	
ESC 2	Union Twp.	ESC	\$168.11	
1400	Newmark High	Ralph Bus	\$199.31	
1401	Newmark	Ralph Bus	\$199.31	
1404	Celebrate the Children	Barker Bus	\$246.00	\$61.00
1407	Lakeview School	Joy Transport	\$215.00	
1408	East Mountain Day	George Dapper Inc.	\$199.31	
1411	Lakeview School	Joy Transport	\$250.00	\$45.00
1412	Mercer Jr/Sr	Ralph Bus	\$200.32	\$48.81
1416	HLC	ESC	\$189.00	
1417	Celebrate the Children	ESC	\$192.19	
NP14064	ICS, Annandale	ESC	\$186.00	
NP14067	ICS, Annandale	ESC	\$187.11	
NP14068	ICS, Annandale	ESC	\$158.10	
NP14153	ICS, Annandale	ESC	\$139.00	

#### QUOTED ROUTES

Route #	Destination	Contractor	Daily Rate	Aide
1426T	Somerset Hills	Kensington Bus	\$197.00	
S1512	Summit Speech	DVR	\$209.00	

#### WEST ORANGE Terminal

##### Morris ESC -Renewals

Route #	Destination	Daily Rate	Aide
CS003	P.G. Chambers	\$187.28	\$51.12
CS121	P.G. Chambers	\$194.92	\$37.56
CS166	P.G. Chambers	\$216.92	\$52.17
CS288	Children's Institute	\$242.86	\$76.26
ACMH9	Morris Hills Academy	\$174.36	

##### Morris ESC - New Contracts

Route #	Destination	Daily Rate	Aide
CS178	Windsor Learning Center	\$187.50	\$59.50
CS193	Kings Road School	\$189.50	\$59.50
CS249	New Beginning	\$189.50	\$59.50

##### Morris ESC -New Contracts (REVISION)

SR057	ECLC-Chatham	\$153.80	\$55.92
SR057	ECLC-Chatham	\$151.25	\$55.00

#### MOTIONS PASSED UNANIMOUSLY

William Moebus moved, seconded by Greg Nolan to approve action items XI C, D & F to:

**C SCHOOLS**

- 1 accept donation of piano from Mr. & Mrs. Thomas Murphy (local residents of Tewksbury Twp.)
- 2 approve 2014-2015 Food Service Agreement with South Hunterdon Regional School District for provision of satellite breakfast and lunch program at ESC West Amwell Campus
- 3 approve 2014-2015 Food Service Agreement with Tewksbury Township School District for provision of satellite breakfast and lunch program at ESC Academy at Tewksbury.
- 4 approve the following fees for School Nutrition Breakfast and Lunch Program, as allowed by NJ Department of Agriculture:

<u>National School Nutrition Program</u>	<u>LUNCH</u>	<u>BREAKFAST</u>
K-12	\$3.45	\$2.00
Reduced Rate	\$0.40	\$0.30
Adult	\$4.00	N/A

- 5 renew agreement with Agra Environmental and Laboratory Services for Level T-3 operations of the potable drinking water systems, as per NJDEP-BSDW regulations at a rate of \$60.00 per hour at a maximum of 16 hours per month (\$960.00 per month) for the 2014-15 school year
- 6 approve change order with B&G Restoration Inc. for an additional \$2,000.00 (12%) for extensive floor prep required after removal of old tile and to provide an appropriate base before installing new floor tile
- 7 approve Linkit Software License Agreement in the amount of \$391.00, effective 2014-15 school year

**D DEPARTMENT OF SCHOOL SERVICES**

- 1 approve contract with Tewksbury Township Board of Education to provide Child Study Team Services, as needed, at the 2014-15 board approved rates

**E TECHNOLOGY SERVICES - NONE**

**F ADULT BASIC EDUCATION**

- 1 rescind approval of the 2014-15 Adult Basic Education (ABE) Calendar, effective July 1, 2014, approved at the June 26, 2014 Representative Assembly Meeting

**MOTIONS PASSED UNANIMOUSLY**

**G PURCHASING**

William Moebus moved, seconded by Linda Adams to:

- 1 accept the following districts as members of the HCESC Purchasing Cooperative:

<u>#</u>	<u>DISTRICT</u>
268	Town of Secaucus
269	Beverly City Board of Education
270	The Children's Institute
271	Union County Vocational Technical School
272	Harrison Board of Education
273	Sparta Board of Education
- 2 reject all bids for 2015 - 8 Passenger Full Size Vans #14/15-Trans-1, as per 18A:18A-22 Rejection of Bids a) The lowest bid substantially exceeds the cost estimates
- 3 approve contract with McManimon, Scotland and Baumann (MS&B) for Legal Representation of our Cooperative Pricing Program, at a rate of \$185.00 per hour, effective August 26, 2014 as needed

- 4 approve contract with Emaxed Custom Software Solutions for routine maintenance of our cooperative purchasing software, at a quarterly rate of \$220.00
- 5 approve contract with Emaxed Custom Software Solutions for specific software enhancements to our cooperative purchasing software at a rate of \$2,660.00, to be completed within 4 weeks

**MOTIONS PASSED UNANIMOUSLY**

**H PERSONNEL**

- 1 William Moebus moved, seconded by Greg Nolan to approve the following personnel items, as recommended by the Superintendent:

**Administration**

approve the following to assist with the moving of offices at ESC Academy at Tewksbury, at a rate of \$12.00/hr., as needed, effective July 8, 2014 through August 31, 2014:

James Disch	Patricia Macklin	Richard Miller
Maybelle Nief	Cynthia Oszmianski	Amy Silveira

approve the written resignation of Larry Cochran, Supervisor of Buildings and Grounds, effective August 22, 2014.

**Adult Basic Education**

approve the FMLA request of Marsha Atkinson, Part-Time ABE Teacher, effective August 1, 2014

approve the following part-time ABE staff for the period September 1, 2014 through June 30, 2015 at the annual salary as listed:

Carol Petrosino	Part-time ABE Teacher	\$37,914.00	(27.5 hours per week)
Sandra Pettesch	Part-time ABE Teacher	\$19,000.00	(18.75 hours per week)
Victoria Szymanski	Part-time ABE Teacher	\$19,000.00	(18.75 hours per week)
Rebecca Young	Part-time Instructional Aide	\$15,749.00	(20 hours per week)

approve the following part-time ABE staff for the period September 1, 2014 through June 30, 2015 at the hourly rate as listed:

Joanne Hala	Part-time ABE Instructor	\$26.88/hour	(up to 170 hours)
Nisha Littel	Part-time ABE Instructor	\$28.90/hour	(up to 170 hours)

revise the 2014-2015 salary for Robin Pulsinelle, Part-Time ABE Teacher, to \$43,500 for the period July 1, 2014 to June 30, 2015.

rescind offer of employment to Barbara Wiskowski, Part-Time Instructor, effective September 1, 2014, approved at the June 10, 2014 Executive Committee Meeting

**Glen Gardner**

approve Jendry Seijas, Part-Time School Bus Monitor, at a rate of \$10.75/hr., effective July 7, 2014 through August 31, 2014

approve Heather Murray, Part-Time School Bus Monitor, at a rate of \$10.75/hr., effective July 14, 2014 through August 31, 2014

approve Heather Murray, Substitute Part-Time School Bus Monitor, at a rate of \$10.75/hr., effective September 1, 2014

**West Orange**

approve Lorraine Kocsis, Office Manager/Dispatcher, at an annual amount of \$41,500 (prorated), effective August 16, 2014

approve Martin Newell, Dispatcher/Driver Trainer, at an annual amount of \$35,000 (prorated), effective August 26, 2014, pending the successful completion of required documentation

approve Williams Bataille, Part-Time School Bus Driver, at a rate of \$15.25/hr., effective September 1, 2014  
approve Jean Tunis, Part-Time School Bus Driver, at a rate of \$15.25/hr., effective September 1, 2014  
approve Daris Bennett, Part-Time School Bus Driver, at a rate of \$15.25/hr., effective September 1, 2014

**Schools**

approve the written resignation of Alaina Kaplan, Part-Time Teacher Assistant, effective August 11, 2014  
approve the written resignation of Jenna Regan, Part-Time Teacher Assistant, effective August 26, 2014  
reassign Doug Riexinger from Part-Time Teacher Assistant, assigned at ESC School West Amwell Campus to Part-Time Off Site Teacher Assistant, assigned at Hunterdon County Polytech, no change in hourly rate, effective September 1, 2014  
reassign Cassie Bundy from Part-Time Teacher Assistant, assigned at ESC School West Amwell Campus to Part-Time Off Site Teacher Assistant, assigned at Franklin Township School (H), no change in hourly rate, effective August 26, 2014  
approve Laurie Browne, School Secretary/Teacher Assistant, at ESC Academy at Tewksbury, at an annual amount of \$26,100.00, effective September 1, 2014  
approve Nancy Crimmel, Part-Time Teacher Assistant, at a rate of \$17.73/hr., effective September 1, 2014  
approve Alana Fazio, Part-Time Teacher Assistant, at a rate of \$15.55/hr., effective September 1, 2014  
approve Jodi Clark, Part-Time Teacher Assistant, at a rate of \$17.73/hr., effective September 1, 2014  
change the status of Theresa Young, from Part Time Nurse to Substitute Nurse, no change in rate of pay, effective September 1, 2014

**Department of School Services**

accept the written resignation of Marion Mueller, Part-Time Non-Public Nurse, effective August 1, 2014  
approve the FMLA request of Corinne Harris, Speech Teacher/Supervisor of Non Public Programs, effective approximately September 9, 2014 through October 22, 2014  
approve Consultant rates of pay, effective July 1, 2014 through June 30, 2015, as follows:

**Child Study Team Services:**

\$220.00 per Nonpublic/Public School evaluation	\$70.00 case management/per case
\$230.00 per Charter School evaluation	\$100.00 per IEP
\$50.00 per required meeting(s) (planning/eligibility)	\$200.00 Annual Review
\$360.00 On Site-daily Service (6 hr. day)	

**Speech Services:**

\$20.00 per session per child (includes A/R and update of plaafp and goals and objectives, CM, progress reports, parent/teacher contact, dismissal, 407-1 completed)  
\$170.00 IE/RE for speech only student (case management, planning meeting, testing, eligibility, IEP/plaafp)  
\$220.00 for a CST referral for speech evaluation (includes planning meeting, testing, eligibility, IEP/plaafp, goals and objectives)  
\$150.00 speech evaluation only

**Comp. Ed. Services:**

\$20.00 per session/per child (includes test score review and qualification, IPIP development, meetings, progress reports, 407-1 completed, parent/teacher contact)

**Supplemental Instruction:**

\$20.00 per session (includes A/R update, ISP plaafp/goals and objectives meetings, progress reports, 407-1 completed, parent/ teacher contact)

**Specialized Assessments:**

\$500.00 to include student observation, parent interview, teacher interview, direct assessment(s) with report(s), and 2 required meetings (planning/eligibility)

**Teacher of the Deaf Services:**

\$50.00 per hour (includes A/R update, ISP plaafp/goals and objectives meetings, progress reports, 407-1 completed, parent/teacher contract)

**BCBA-Autism Services:**

\$65.00 per hour

**Administrative Support:**

\$65.00 per hour

**Professional Development Training:**

\$65.00 per hour

approve the following consultants, at Board Approved Rates, as needed, as assigned, effective July 1, 2014 through June 30, 2015

**Learning Disabilities Teacher Consultants:**

Lori Candon	Alicia Conklin	Daniel Dryzga
Bernice Levine	Mary Schwarzenberger	Kerri Svec

**Psychologists:**

Valerie Torquati-Benton	Frederica Brown
Laura Newman/Eduserve Consulting	Carolyn Regan

**Social Workers:**

Beverly Asaro/Police Management	Rosemary Braniff
Walter Howard	Maria McHugh

**Speech/Language Therapists**

Molly Sick	Mary Schwarzenberger
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**Special Education Teachers**

Lori Candon	Mary Schwarzenberger	Kerri Svec
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**BCBA - Autism Specialists**

Lori Candon	Kerri Svec
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**Teacher of the Deaf**

Mary Schwarzenberger

**Professional Development Instructor**

Andrea Freeman

**Administrative Support**

Andrea Freeman

**Paraprofessionals**

approve Christina Greaves, Part-Time Off-Site Paraprofessional Coordinator, at a daily rate of \$270.00, for up to 7 additional days from August 15 through August 31, 2014

approve Gail Ferdinando, Part-Time Off Site Teacher Assistant, for the 2014 Extended School Program at Franklin Township School (Hunterdon County), at a rate of \$17.00/hr., not to exceed 4 hrs./day, effective June 30, 2014 through August 7, 2014

accept the written resignation of Kathleen Mikalsen, Part-Time Off Site Teacher Assistant, effective June 30, 2014

accept the written resignation of Kimberly Johnson, Part-Time Off Site Teacher Assistant, effective July 8, 2014

accept the written resignation of Colleen Andrews, Part-Time Off Site Teacher Assistant, effective July 15, 2014

accept the written resignation of Lisa-ann Smith, Part-Time Off Site Teacher Assistant, effective July 17, 2014

accept the written resignation of Kurt Goodfriend, Part-Time Off Site Teacher Assistant, effective August 1, 2014

accept the written resignation of Brittani Santangelo, Part-Time Off Site Teacher Assistant, effective August 1, 2014

accept the written resignation of Kristen Andreychak, Part-Time Off Site Teacher Assistant, effective August 8, 2014

accept the written resignation of Janell Lachner, Part-Time Off Site Teacher Assistant, effective August 11, 2014

accept the written resignation of Nicole Meyer, Part-Time Off Site Teacher Assistant, effective August 25, 2014

re-hire Marcy Braco, Part-Time Off Site Teacher Assistant, at a rate of \$15.94/hr., effective September 1, 2014

approve the following Part-Time Off Site Teacher Assistants, effective September 1, 2014:

Teresa MacDonald \$15.55/hr.	Cathy Carr \$15.55/hr.	Laura Kiernan \$17.73/hr.
Marianne Holcombe \$17.73/hr.	Janice Hilgen \$15.55/hr.	Katia Tempalsky \$15.55
Carolyn VandeGiessen \$17.73/hr.	Tracy Billings \$15.55/hr.	Kmberly Newberry \$15.55/hr.
Carolyn Folansbee \$15.55/hr.	Melissa Kasper \$17.73/hr.	Angela Dolan \$15.55/hr.
Deborah Scanlan \$17.73/hr.	Caren Lloyd \$15.55/hr.	Janice Hilgen \$15.55/hr.
Kristopher Boganski \$17.73/hr.	Melissa Tonna \$15.55/hr.	Danielle Astarita \$17.73/hr.
Gary Linnemeyer \$17.73/hr.	Debra Hager \$17.73/hr.	Rachel Saporito \$17.73/hr.

approve the following Part-Time Off Site Teacher Assistants, effective August 26, 2014:

Laurie Gregory \$15.55/hr.	Jordan Latanzio \$15.55/hr.
Laurie Riebe \$15.55/hr.	Justine Brancato \$17.73/hr

**MOTIONS PASSED UNANIMOUSLY**

2 Jason Kornegay moved, seconded by Linda Adams to hire Dennis R. Balodis, **Financial Advisory Manager** at a rate of \$85,000.00 (pro-rated), effective September 1, 2014 through June 30, 2015.

**Discussion:** Dennis Baolodis has a long time history with HCESC (20+ years) and has provided various lease purchasing services, through his former company - Apris Group. His background and knowledge in lease purchasing will be beneficial for our internal needs as well as to our member districts.

**MOTION PASSED, with Charles Miller and William Moebus abstaining**

3 William Moebus moved, seconded by Linda Adams to authorize the Superintendent to hire an Interim Facilities Manager, as needed, at a per diem rate not to exceed \$270 for the period August 27, 2014 through October 7,

Discussion: Internal person is needed to oversee ALL HCESC facilities. Guidance will be needed in review of facility assessment. Individual needed to assist in creating/ implementing project. Job description will be reviewed/updated.

**MOTION PASSED, with Charles Miller abstaining**

4 William Moebus moved, seconded by Linda Adams to authorize the Superintendent to hire personnel during the period from August 27, 2014 to October 7, 2014 upon approval from the Executive committee. The motion for approval of personnel will be brought to the board for ratification at the next scheduled board meeting.

**MOTION PASSED UNANIMOUSLY, as amended**

**I PROFESSIONAL DEVELOPMENT**

William Moebus moved, seconded by Linda Adams to approve the following staff members for professional development workshops:

<u>Position</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Principal	CPI Instructor Renewal Class	10/28 - 10/30	\$950.00
Paraprofessional	CPI Instructor Renewal Class	10/28 - 10/30	\$950.00
Superintendent	Hunterdon County Superintendents' Retreat	9/25-9/26	up to \$150.00

**MOTION PASSED UNANIMOUSLY**

**XIII OLD BUSINESS**

William Moebus reminded the committees to review policy roles and responsibilities

5:12 pm - Linda Adams and Jason Kornegay leave. Quorum of the Board is lost

**XIV NEW BUSINESS**

**EXECUTIVE SESSION**

At 5:13 pm - William Moebus moved, seconded by Kim Metz to enter into Executive Session

WHEREAS, section 8 of the Open Public Meetings Act, Chapter 213, P.O. 1975, permits the exclusion of the public from a meeting in certain circumstances;

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED by the Hunterdon County Educational Services Commission Board of Directors that the public shall be excluded from PERSONNEL discussions **related to EVALUATION AND CONTRACT OF SUPERINTENDENT FOR 2014-15** until such time as the subject no longer defeats the purpose of the executive session, at which time resolution shall take effect.

**MOTION PASSED UNANIMOUSLY**

At 5:21 pm - the Board returned to Public Session

Charles Miller presented Marie Kisch a copy of her summative evaluation

Mr. Miller informed Mrs. Kisch that the Board appreciates everything she has done. He told her she has done an outstanding job and hit the ground running. They are very proud of the job she is doing.

**XV CITIZENS ADDRESS THE REPRESENTATIVE ASSEMBLY - NONE**

A Superintendent Public Hearing, presented by Charles Miller, Board President

Greg Nolan moved, seconded by William Moebus to increase the salary of Marie B. Kisch, Superintendent to \$130,000.00 for the 2014-15 year, effective July 1, 2014

Discussion: Charles Miller explained that Marie Kisch's contract will be further negotiation and/or extended at the next round of negotiations since it is already past July 1st, any language changes could not take effect until next July 1st.

Discussion: Presentation was very well done and Marie managed to condense a large amount of information into a user friendly overview. It was recommended that the presentation be provided to the full Representative Assembly and highlight the overall focus of Professional Development and customer responsiveness

**MOTION PASSED, pending ratification**

BOARD MEETING - August 26, 2014

**XVI ADJOURNMENT**

William Moebus moved, seconded by Greg Nolan to adjourn the meeting. Since there was no further business to conduct, the meeting was adjourned at 5:29 pm

Respectfully submitted by:

Corinne Steinmetz  
SBA/Board Secretary