

August 29, 2023
BOARD OF DIRECTORS MEETING
MINUTES

A REGULAR meeting of the Hunterdon County Educational Services Commission Board of Directors was held in the Hunterdon ESC Adult Basic Education (ABE) Office, 8 Bartles Comer Road (Suite 205) Flemington and virtually through Zoom electronic platform

I OPEN PUBLIC MEETING STATEMENT

This meeting was held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and adequate notice has been published in the The Courier News. This notice is also posted on the HCESC website and a copy has been sent to the county office.

II ROLL CALL

MEMBERS PRESENT

Charles Miller, President (EAST AMWELL)
Edward Abato (BETHLEHEM)
Seth Cohen (CLINTON-GLEN GARDNER)
Mary Lyons (DELAWARE)
Deb Culberson (DELAWARE VALLEY)

William Grippo (FRANKLIN-SOMERSET)
Gregory Hobaugh (HIGH BRIDGE)
Todd Bonsall (HUNTERDON VOCATIONAL)
Jason Kornegay (LEBANON TOWNSHIP)
Donna Herbel (KINGWOOD)

ADMINISTRATION PRESENT

Corinne Steinmetz (SUPERINTENDENT)
Christina Greaves (PERSONNEL COORDINATOR)

Heldi Gara (SCHOOL BUSINESS ADMINISTRATOR)

III CALL TO ORDER

President Charles Miller opened the meeting at 4:20 pm

IV PRESENTATION / CITIZENS ADDRESS THE BOARD OF DIRECTORS

V APPROVAL OF AGENDA/MINUTES

A Todd Bonsall moved, seconded by Mary Lyons to adopt the Agenda

MOTIONS PASSED UNANIMOUSLY

B Todd Bonsall moved, seconded by Mary Lyons to approve the Representative Assembly Minutes June 27, 2023 as submitted by Board Secretary

MOTIONS PASSED UNANIMOUSLY

VI FINANCIAL REPORTS

Edward Abato moved, seconded by Todd Bonsall to:

A approve the UNAUDITED June 2023 Board Secretary Report, Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of June 30, 2023 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of June 30, 2023 and upon review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B approve the UNAUDITED July 2023 Board Secretary Report, Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of July 31, 2023 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of July 31, 2023 and upon review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C approve the line item transfers and budget appropriations for the period of June 24-30, 2023 (Adj #267-303)

D approve the line item transfers and budget appropriations for the period of July 1-31, 2023 (Adj #001-049)

VII LIST OF BILLS

A Donna Herbel moved, seconded by Todd Bonsall to approve the following List of Bills:

1	June 2023	\$1,200,372.62	Payroll
2	June 27, 2023 List of Bills	\$8,069.39	Computer Generated - Additional
3	June 26-30, 2023 Handchecks	\$184,486.78	Handchecks
4	June 30, 2023 Handchecks	\$108,445.29	Handchecks - EANS
5	June 30, 2023 Handchecks	\$6,930.67	Consultant Payroll
6	July 2023	\$480,893.28	Payroll
7	July 2023 List of Bills	\$1,195.00	Consultant Payroll
8	July 2023 Handchecks	\$591,731.84	Handchecks
9	July 2023 Handchecks	\$3,323.48	Handchecks - EANS
10	August 1 - 28, 2023 Handchecks	\$920,743.64	Handchecks
11	August 1 - 28, 2023 Handchecks	\$497,936.24	Handchecks - EANS
12	August 2023 List of Bills	\$9,833.17	Consultant Payroll
13	August 29, 2023 List of Bills	\$590,541.27	Computer Generated
14	August 29, 2023 List of Bills	\$470,307.65	Computer Generated - EANS
		<u>\$5,074,810.32</u>	TOTAL

VIII CORRESPONDENCE / COMMUNICATION

A County Launches Free Adult Literacy Program for Beginners

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B Thank You Letter from Jim Disch, Driver

IX COMMITTEE MEETINGS

- | | |
|---------------------------------------|---------------------------|
| A Building and Grounds, did not meet | E Personnel, did not meet |
| B Programs and Services, did not meet | F Finance, did not meet |
| C Public Relations, did not meet | G Executive, did not meet |
| D Policy, did not meet | |

X POLICY No Action Items

XI SUPERINTENDENT'S REPORT

Ms. Steinmetz provided an overview of the agenda

Jason Kornegay moved, seconded by Edward Abato to approve action items XI A - L, as a slate, to:

A ADMINISTRATION

- 1 submit Chapter 27 Emergency Virtual or Remote Instruction Program for the 2023-2024 School Year to the Hunterdon County Office of Education
- 2 approve 2023-24 Professional Development Plan

C HOFFMANS CROSSING No Action Items

D TECHNOLOGY No Action Items

E ADULT BASIC EDUCATION / THRIVE

- 1 accept donation of Samsung LED 55" Television, from Fred Beans Family of Dealerships, to be used in our Adult Literacy (Title II) Program, valued at \$450.00
- 2 approve the Memorandum of Understanding with Food Bank Network of Somerset County for the period of October 1, 2023 through June 30, 2024, at no cost
- 3 renew transportation service agreement for Day Habilitation Program with My Travels Transportation, at \$160.00 per day, as needed for the 2023-2024 program year

F PARAPROFESSIONALS No Action Items

G LEASE PURCHASING No Action Items

H PURCHASING

- 1 accept the following districts as members of the HCESC Purchasing Cooperative:

#	DISTRICT
816	Essex County College
817	Allamuchy, Township of
818	Florham Park, Borough of
819	Bloomington Board of Education
820	Bridgewater Township
821	Passaic Valley Regional Board of Education
822	College Achieve Central Charter School
823	Atlantic County
824	Housing Authority of the City of Elizabeth
825	Warren County Community College

- 2 renew the Gasoline, Diesel & #2 Fuel oil bid #HCESC-Fuel-22-23, effective October 8, 2023 through October 8, 2024, with no changes
- 3 renew the Boiler Services bid #HCESC-Ser-21C, effective November 2, 2023 through November 2, 2024 with no changes
- 4 renew the HVAC Services bid #HCESC-Ser-21A, effective November 2, 2023 through November 2, 2024 with no changes
- 5 renew the Electrical Services bid #HCESC-Ser-21B, effective November 2, 2023 through November 2, 2024 with no changes
- 6 authorize Administration to award the Pest Control Services bid #HCESC-Ser-23D
- 7 award, as authorized at the June 27, 2023 Board of Directors meeting, the Synthetic Turf Maintenance & Repair Services bid #HCESC-SER-23-12, effective September 23, 2023 through September 23, 2025 to The LandTek Group, Inc. as follows:

Grooming, One Field Inspection & Maintenance Summary Report		Per Visit
Fields less than 99,999 square feet		\$1,695.00
Fields 100,000 - 200,000 square feet		\$1,695.00
Fields greater than 200,000 square feet		\$1,000.00
Gmax testing with report		\$300.00
	Equipment Charge	Per Day
	Forklift	\$100.00
	Top Dresser	\$100.00
	Groom Brush	\$100.00

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Clerus Thellisme	Passenger, School Bus and Air Brake	\$2,000.00
Jacques Pierre	Passenger, School Bus and Air Brake	\$2,000.00
Richalesow Simon	Passenger, School Bus and Air Brake	\$2,000.00

- 6 purchase the following supplies and equipment from Somerset County Educational Services Commission, as negotiated per 18:A18:A-5b Exception to requirement of advertising its to be made or entered into with the United States of America, the State of New Jersey, county or municipality or any board, body, officer, agency, authority or board of education or any other state or subdivision thereof.

DESCRIPTION	NEGOTIATED PRICE
Bus parts and supplies	\$10,000.00
(3) Lift jacks	\$1,000.00
FleetPlow Snow Scraper System with generator	\$7,500.00

- 7 ratify sale of school bus, approved via Board poll August 11, 2023, as follows:

BUS #	DESCRIPTION	PASSENGERS	VIN	PRICE	NOTES
6	2010 Thomas C2 E	18/1 WC	4UZABRDJ7ACAL5915	\$10,000.00	as negotiated per 18:A18:A-5b

- 8 contract with Arbon Equipment Corporation, lowest responsible quote, to disassemble, move and reassembly FleetPlow Snow Scraper System for \$14,138.28
- 9 Motion to approve addendum to lease premises from All State Salvage Corporation, for facility located at 47 Standish Avenue, West Orange, NJ at the following terms and conditions, effective July 1, 2023 - June 30, 2024
 \$26,000 per month Rent Property Tax as billed
- 10 renewal of Rental Agreement with Clinton Township School District, for office and parking spaces, at 27 Belvidere Ave, Clinton, at the following terms and conditions, effective July 1, 2023 - June 30, 2024:
 Monthly Rental Cost \$4036.83, plus utilities

- 11 Special Education Transportation Routes with West Orange Board of Education, as listed:

Summer Quoted Routes			June 26, 2023 - July 30, 2023	
Route#	Destination	Contractor	Route Per Diem	Aide Per Diem
Liberty 1	Liberty School	HCESC	\$329.80	\$103.20
Liberty 2	Liberty School	HCESC	\$329.80	\$103.20
Liberty 3	Liberty School	HCESC	\$329.80	\$103.20
Liberty 4	Liberty School	HCESC	\$329.80	\$103.20
Liberty 5	Liberty School	HCESC	\$329.80	\$103.20
Liberty 6	Liberty School	HCESC	\$329.80	\$103.20
Liberty 7	Liberty School	HCESC	\$329.80	\$103.20
Liberty 8	Liberty School	HCESC	\$329.80	\$103.20
Liberty 9	Liberty School	HCESC	\$329.80	\$103.20
Liberty 10	Liberty School	HCESC	\$329.80	\$103.20
Liberty 11	Liberty School	HCESC	\$329.80	\$103.20
Liberty 12	Liberty School	HCESC	\$329.80	\$103.20
ESY Orange	Shuttles between Schools	HCESC	\$329.80	\$103.20
ESY Blue	Shuttles between Schools	HCESC	\$329.80	\$103.20

- 12 approve Joint Agreement with Delaware Valley Regional School District, as listed:

Summer Extension			July 1, 2023 - July 30, 2023	
Route#	Destination	Contractor	Route Per Diem	Aide Per Diem
2015	Pillar (Horizon)	Del Val	N/A	\$120.00

- 13 approve Jointure for Special Education Transportation Routes with Clinton Township Board of Education, as listed:

Contracted Routes			July 5, 2023 - August 3, 2023	
Route#	Destination	Contractor	Route Per Diem	Aide Per Diem
CME1	Patrick McGaheeran School	HCESC	\$329.80	\$103.20
CME2	Patrick McGaheeran School	HCESC	\$329.80	\$103.20
CME3	Patrick McGaheeran School	HCESC	\$329.80	\$103.20
CME4	Patrick McGaheeran School	HCESC	\$329.80	\$103.20
CME5	Patrick McGaheeran School	HCESC	\$329.80	\$103.20

- 14 amend Special Education Transportation Route approved at June 27th, 2023 Board of Directors Meeting, as listed:

Summer Extension			June 26, 2023 - August 30, 2023		
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
2322	Somerset Academy	Flemington-Raritan	Good Shepherd	\$345.00	\$50.00
2362	DLC	Clinton Township	Good Shepherd	\$367.00	\$60.00

TO:

Summer Extension			June 26, 2023 - August 30, 2023		
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
2322	Somerset Academy	Flemington-Raritan	Good Shepherd	\$330.00	\$55.00
2362	DLC	Clinton Township	Good Shepherd	\$367.00	\$70.00

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NH 9	North Hunterdon H.S.	Krapf	\$380.00	\$69,540.00
NH10	North Hunterdon H.S.	GST	\$242.00	\$44,286.00
NH11	North Hunterdon H.S.	Krapf	\$248.77	\$45,524.91
NH12	North Hunterdon H.S.	Krapf	\$248.77	\$45,524.91
NH13	North Hunterdon H.S.	Krapf	\$453.00	\$82,899.00
NH15	North Hunterdon H.S.	Krapf	\$254.06	\$46,492.98
NH16	North Hunterdon H.S.	Krapf	\$453.00	\$82,899.00
NH20	North Hunterdon H.S.	GST	\$419.00	\$76,677.00
NH23	North Hunterdon H.S.	Krapf	\$243.48	\$44,556.84
NH24	North Hunterdon H.S.	Krapf	\$243.48	\$44,556.84
NH25	North Hunterdon H.S.	HCESC	\$206.81	\$37,846.23
NH26	North Hunterdon H.S.	GST	\$430.00	\$78,690.00
NH29	North Hunterdon H.S.	Krapf	\$246.65	\$45,136.95
NH30	North Hunterdon H.S.	Krapf	\$405.44	\$74,195.52
NH31	North Hunterdon H.S.	HCESC	\$206.81	\$37,846.23
NH33	North Hunterdon H.S.	HCESC	N/A	\$37,845.88
N 2 (3:15)	North Hunterdon H.S.	HCESC	\$175.53	\$17,553.00
N 3 (3:15)	North Hunterdon H.S.	GST	\$48.00	\$4,800.00
N4 (3:15)	North Hunterdon H.S.	GST	\$48.00	\$4,800.00
N5 (3:15)	North Hunterdon H.S.	Krapf	\$50.00	\$5,000.00
BCV NOON	Voorhees High School	HCESC	N/A	\$12,581.37
HCV AM-B	North Hunterdon H.S.	HCESC	N/A	\$9,692.42
HCV AM-C	North Hunterdon H.S.	HCESC	N/A	\$9,692.42
HCV NOON	North Hunterdon H.S.	HCESC	N/A	\$9,692.42
HCV PM	North Hunterdon H.S.	HCESC	N/A	\$9,692.42
V01	Voorhees High School	Krapf	\$280.00	\$51,240.00
V02	Voorhees High School	Krapf	\$280.00	\$51,240.00
V03	Voorhees High School	Krapf	\$290.00	\$53,070.00
V04	Voorhees High School	Krapf	\$245.60	\$44,944.80
V06	Voorhees High School	Krapf	\$280.00	\$51,240.00
V07	Voorhees High School	Krapf	\$280.00	\$51,240.00
V09	Voorhees High School	Krapf	\$290.00	\$53,070.00
V11	Voorhees High School	Krapf	\$254.06	\$46,492.98
V12	Voorhees High School	Krapf	\$453.00	\$82,899.00
V13	Voorhees High School	HCESC	\$206.81	\$37,846.23
V14	Voorhees High School	HCESC	\$206.81	\$37,846.23
V17	Voorhees High School	Krapf	\$450.00	\$82,350.00
V18	Voorhees High School	GST	\$288.00	\$49,044.00
V19	Voorhees High School	Krapf	\$453.00	\$82,899.00
V20	Voorhees High School	GST	\$205.90	\$37,679.70
V21	Voorhees High School	GST	\$205.90	\$37,679.70
V22	Voorhees High School	Krapf	\$275.00	\$50,325.00
V24	Voorhees High School	GST	\$449.00	\$82,167.00
V1 (3:15)	Voorhees High School	Krapf	\$50.00	\$5,000.00
V2 (3:15)	Voorhees High School	Krapf	\$50.00	\$5,000.00
V3 (3:15)	Voorhees High School	Krapf	\$50.00	\$5,000.00
V 4 (3:15)	Voorhees High School	GST	\$48.00	\$4,800.00
V5 (3:15)	Voorhees High School	Krapf	\$50.00	\$5,000.00
V 6 (3:15)	Voorhees High School	GST	\$48.00	\$4,800.00
VB NOON	Voorhees High School	HCESC	N/A	\$12,581.37
VBC AM	Voorhees High School	GST	\$99.00	\$16,929.00
VC AM	Voorhees High School	Krapf	\$100.00	\$17,100.00
VVN PM	Voorhees High School	GST	\$99.00	\$16,335.00
AS AM	Hoffmans	HCESC	N/A	\$16,750.30
AS PM	Hoffmans	HCESC	N/A	\$16,471.92
AS01	Hoffmans	HCESC	\$316.39	\$57,899.37
AS02	Hoffmans	HCESC	\$316.39	\$57,899.37

24 approve Joint Transportation agreement with Franklin Township Board of Education, as listed:

August 30, 2023 - June 30, 2024				
Route#	Destination	Contractor	Per Diem Cost	Per Annum Cost
FA	Franklin Township School	Krapf	\$243.47	\$43,824.60

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FB	Franklin Township School	Krapf	\$254.06	\$45,731.52
FC	Franklin Township School	Krapf	\$248.77	\$44,778.78
FD	Franklin Township School	Krapf	\$248.77	\$44,778.78
FE	Franklin Township School	Krapf	\$243.47	\$43,824.60

25 Joint Transportation agreement with Lebanon Township Board of Education, as listed:

August 30, 2023 - June 30, 2024				
Route#	Destination	Contractor	Per Diem Cost	Per Annum Cost
L01	Valley View/Woodglen Schools	Krapf	\$240.00	\$43,440.00
L02	Valley View/Woodglen Schools	GST	\$205.89	\$37,266.09
L03	Valley View/Woodglen Schools	Krapf	\$240.00	\$43,440.00
L04	Valley View/Woodglen Schools	Krapf	\$224.00	\$40,544.00
L05	Valley View/Woodglen Schools	Krapf	\$245.59	\$44,451.79
L06	Valley View/Woodglen Schools	Krapf	\$240.00	\$43,440.00
L07	Valley View/Woodglen Schools	Krapf	\$254.06	\$45,984.86
L08	Valley View/Woodglen Schools	GST	\$205.89	\$37,266.09
L09	Valley View/Woodglen Schools	Krapf	\$240.00	\$43,440.00
L10	Valley View/Woodglen Schools	Krapf	\$240.00	\$43,440.00
L11	Valley View/Woodglen Schools	Krapf	\$243.47	\$44,068.07
L12	Valley View/Woodglen Schools	Krapf	\$223.00	\$40,363.00

26 approve Joint Transportation agreement with Union Township Board of Education, as listed

August 30, 2023 - June 30, 2024				
Route#	Destination	Contractor	Per Diem Cost	Per Annum Cost
U01	Union Twp. Elementary/Middle	Krapf	\$241.36	\$43,927.67
U02	Union Twp. Elementary/Middle	GST	\$242.00	\$44,044.00
U03	Union Twp. Elementary/Middle	Krapf	\$246.65	\$44,890.99
U04	Union Twp. Elementary/Middle	Krapf	\$241.36	\$43,927.67
U05	Union Twp. Elementary/Middle	Krapf	\$258.82	\$47,105.24
U06	Union Twp. Elementary/Middle	Krapf	\$241.36	\$43,927.67
U07	Union Twp. Elementary/Middle	Krapf	\$243.47	\$44,311.54
U08	Union Twp. Elementary/Middle	Krapf	\$246.65	\$44,890.99
U09	Union Twp. Elementary/Middle	Krapf	\$185.00	\$33,670.00

27 approve BID #SN062324 for Special Education Transportation Routes, as listed:

August 24, 2023 - June 30, 2024				
Route#	Destination	Contractor	Route Per Diem	Aide Per Diem
2401	Voorhees High School	A&M	\$475.00	\$66.00
2402	Midland	Cassidy	\$370.00	\$90.00
2403	Rutgers Day School	Good Shepherd	\$359.00	\$60.00
2405	Union Twp Middle School	Good Shepherd	\$355.00	N/A
2406	Franklin Township School	Cassidy	\$266.00	\$70.00
2408	Mercer Elementary	Saint Abraham	\$339.00	\$60.00
2410	Newmark & Union County College	Good Shepherd	\$362.00	N/A
2411	Sage Alliance	Cassidy	\$289.00	N/A
2412	Clinton Public	Cassidy	\$233.00	N/A
2413	North Hunterdon	Jeisa	\$395.00	N/A
2414	North Hunterdon	A&M	\$410.00	N/A
2415	PCDI	A&M	\$515.00	\$100.00

28 approve BID #SN082324 for Special Education Transportation Routes, as listed:

August 24, 2023 - June 30, 2024				
Route#	Destination	Contractor	Route Per Diem	Aide Per Diem
LB01	Clinton Public School	HCESC	\$244.50	N/A
2416	New Roads	K & D	\$326.00	\$76.00
2417	ECLC	Good Shepherd	\$523.00	\$50.00
2418	Newmark School	Cassidy	\$339.00	N/A
2420	Future Foundation	Cassidy	\$279.00	N/A
2421	Search Learning Group	Alyft Trans.	\$380.00	\$55.00
2423	Mercer Elementary	TParthenos	\$287.00	\$50.00
2425	Matheny	Ark Transit	\$371.00	\$100.00
2426	Hampton Academy	St. Abraham	\$308.00	N/A

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2431	North Hunterdon	HCESC	\$303.00	N/A
2432	Voorhees	HCESC	\$303.00	N/A

29 approve Special Education Transportation Renewal Routes, as listed:

August 25, 2023 - June 30, 2024				
Route#	Destination	Contractor	Route Per Diem	Aide Per Diem
2301	Bright Beginnings	A&M Trans.	\$402.26	N/A
2305	Craig School	Alyft Trans.	\$437.75	N/A
2335	Cornerstone	Alyft Trans.	\$417.15	N/A
2302	Calais	Cassidy Trans.	\$365.75	\$55.54
2309	Allegra	Cassidy Trans.	\$444.08	\$123.76
2312	Montgomery Academy	Cassidy Trans.	\$386.71	N/A
2326	Wood Glen, Valley View	Cassidy Trans.	\$508.58	\$102.96
1500	Calais School	DVR	\$385.58	N/A
1803	Celebrate/Limitless	DVR	\$497.02	N/A
1806	Voorhees	DVR	\$371.90	N/A
1820	Warren Glen, Stepping Stone	DVR	\$347.34	\$104.81
1822	East Anwell School	DVR	\$288.23	\$76.96
2015	Horizon School- Pillar)	DVR	\$495.96	N/A
2106	Hunterdon Central	DVR	\$317.24	N/A
2110	Hunterdon Prep	DVR	\$309.57	N/A
2111	Somerset Votec- Central	DVR	\$367.78	N/A
2304	Center School	DVR	\$271.34	N/A
D1829	Somerset Votec- North	DVR	\$235.51	N/A
2313	Montgomery Academy	Good Shepherd	\$443.10	N/A
2314	Newgrange School	Good Shepherd	\$322.35	N/A
2316	Cambridge School	Good Shepherd	\$372.75	N/A
2333	Rock Brook	Good Shepherd	\$420.00	\$57.75
2334	Celebrate the Children	Good Shepherd	\$489.30	\$63.00
2362	DLC, New Providence	Good Shepherd	\$385.35	\$73.50
2368	Allegra School	Good Shepherd	\$416.85	\$63.00
0130R	Clinton Public	HCESC	\$308.40	\$107.40
0805R	DLC, Warren	HCESC	\$441.60	\$116.40
2021	Voorhees HS	HCESC	\$357.60	N/A
2117	North Hunterdon	HCESC	\$308.74	N/A
2222	North Hunterdon	HCESC	\$358.66	N/A
ESC1	Union Twp School	HCESC	\$308.40	N/A
1727	Midland School	Joy Transport	\$419.52	\$61.89
1901	Eden Institute	Joy Transport	\$372.25	\$67.67
2013	Lakeview School	Joy Transport	\$500.35	\$105.63
2014	Copperhill	Joy Transport	\$474.62	\$69.73
0728	Midland	Warren County	\$160.88	N/A

30 approve Special Education Transportation Quoted Routes, as listed:

August 25, 2023 - November 30, 2023				
90 Days or Threshold; whichever comes first				
Route#	Destination	Contractor	Route Per Diem	Aide Per Diem
Q2404	Somerset Academy	Bright Start	\$340.00	\$63.00
Q2409	Rock Brook	Bright Start	\$330.00	\$120.00
Q2427	Midland	Muphy Trans	\$323.00	\$75.00
Q2428	Copperhill	Muphy Trans	\$598.00	\$90.00
Q2429	Cornerstone	Bright Start	\$339.00	N/A
Q2430	Allegra	Jeisa Trans	\$382.00	\$65.00

31 approve BID# T062324 for Regular Transportation Routes, as listed:

August 24, 2023 - June 30, 2024				
Route#	Destination	Contractor	Route Per Diem	Per Annum
NH9	North Hunterdon H.S.	Krapf	\$380.00	\$69,540.00
U09	Union Twp. Ele/Middle	Krapf	\$185.00	\$33,670.00
NH10	North Hunterdon H.S.	GST	\$242.00	\$44,286.00
U02	Union Twp. Ele/Middle	GST	\$242.00	\$44,044.00
NH13	North Hunterdon H.S.	Krapf	\$453.00	\$82,899.00
V-5 (3:15)	Voorhees High School	Krapf	\$50.00	\$5,000.00
NH16	North Hunterdon H.S.	Krapf	\$453.00	\$82,899.00

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N-5 (3:15)	North Hunterdon H.S.	Krapf	\$50.00	\$5,000.00
NH20	North Hunterdon H.S.	GST	\$419.00	\$76,877.00
N-4 (3:15)	North Hunterdon H.S.	GST	\$48.00	\$4,800.00
NH26	North Hunterdon H.S.	GST	\$430.00	\$78,690.00
N-3 (3:15)	North Hunterdon H.S.	GST	\$48.00	\$4,800.00
V01	Voorhees High School	Krapf	\$280.00	\$51,240.00
L01	Valley View/Woodglen Schools	Krapf	\$240.00	\$43,440.00
V02	Voorhees High School	Krapf	\$280.00	\$51,240.00
L06	Valley View/Woodglen Schools	Krapf	\$240.00	\$43,440.00
V03	Voorhees High School	Krapf	\$290.00	\$53,070.00
L12	Valley View/Woodglen Schools	Krapf	\$223.00	\$40,363.00
V06	Voorhees High School	Krapf	\$280.00	\$51,240.00
L10	Valley View/Woodglen Schools	Krapf	\$240.00	\$43,440.00
V07	Voorhees High School	Krapf	\$280.00	\$51,240.00
L09	Valley View/Woodglen Schools	Krapf	\$240.00	\$43,440.00
V09	Voorhees High School	Krapf	\$290.00	\$53,070.00
L03	Valley View/Woodglen Schools	Krapf	\$240.00	\$43,440.00
V12	Voorhees High School	Krapf	\$453.00	\$82,899.00
V-2 (3:15)	Voorhees High School	Krapf	\$50.00	\$5,000.00
V17	Voorhees High School	Krapf	\$450.00	\$82,350.00
VC AM	Voorhees High School	Krapf	\$100.00	\$17,100.00
V-1 (3:15)	Voorhees High School	Krapf	\$50.00	\$5,000.00
V18	Voorhees High School	GST	\$268.00	\$49,044.00
VBC AM	Voorhees High School	GST	\$99.00	\$16,929.00
VVN PM	Voorhees High School	GST	\$99.00	\$16,335.00
V-6 (3:15)	Voorhees High School	GST	\$48.00	\$4,800.00
V22	Voorhees High School	Krapf	\$275.00	\$50,325.00
L04	Valley View/Woodglen Schools	Krapf	\$224.00	\$40,544.00
V24	Voorhees High School	GST	\$449.00	\$82,167.00
V-4 (3:15)	Voorhees High School	GST	\$48.00	\$4,800.00
V19	Voorhees High School	Krapf	\$453.00	\$82,899.00
V3 (3:15)	Voorhees High School	Krapf	\$50.00	\$5,000.00

32 approve Transportation Renewal Routes, as listed:

August 25, 2023 - June 30, 2024				
Route#	Destination	Contractor	Route Per Diem	Per Annum Cost
NH 1	North Hunterdon H.S.	Krapf	\$241.36	\$44,168.88
NH 2	North Hunterdon H.S.	Krapf	\$258.83	\$47,365.89
NH 3	North Hunterdon H.S.	Krapf	\$243.48	\$44,556.84
NH 4	North Hunterdon H.S.	Krapf	\$246.65	\$45,136.95
NH 5	North Hunterdon H.S.	Krapf	\$241.36	\$44,168.88
NH 6	North Hunterdon H.S.	Krapf	\$241.36	\$44,168.88
NH 7	North Hunterdon H.S.	HCESC	N/A	\$50,077.51
NH 8	North Hunterdon H.S.	HCESC	\$206.81	\$37,846.23
NH11	North Hunterdon H.S.	Krapf	\$248.77	\$45,524.91
NH12	North Hunterdon H.S.	Krapf	\$248.77	\$45,524.91
NH15	North Hunterdon H.S.	Krapf	\$254.06	\$46,492.98
NH23	North Hunterdon H.S.	Krapf	\$243.48	\$44,556.84
NH24	North Hunterdon H.S.	Krapf	\$243.48	\$44,556.84
NH25	North Hunterdon H.S.	HCESC	\$206.81	\$37,846.23
NH29	North Hunterdon H.S.	Krapf	\$246.65	\$45,136.95
NH30	North Hunterdon H.S.	Krapf	\$405.44	\$74,195.52
NH31	North Hunterdon H.S.	HCESC	\$206.81	\$37,846.23
NH33	North Hunterdon H.S.	HCESC	N/A	\$37,845.88
N 2 (3:15)	North Hunterdon H.S.	HCESC	\$175.53	\$17,553.00
BCV NOON	Voorhees High School	HCESC	N/A	\$12,581.37
HCV AM-B	North Hunterdon H.S.	HCESC	N/A	\$9,692.42
HCV AM-C	North Hunterdon H.S.	HCESC	N/A	\$9,692.42
HCV NOON	North Hunterdon H.S.	HCESC	N/A	\$9,692.42
HCV PM	North Hunterdon H.S.	HCESC	N/A	\$9,692.42
V04	Voorhees High School	Krapf	\$245.60	\$44,944.80
V11	Voorhees High School	Krapf	\$254.06	\$46,492.98

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CM13	Clinton Twp. Middle School-Aide	HCESC	N/A	\$11,695.83
CM14	Clinton Township Middle School	HCESC	N/A	\$34,463.41
CM15	Clinton Township Middle School	HCESC	N/A	\$34,463.41
CM15	Clinton Twp. Middle School-Aide	HCESC	N/A	\$11,695.83
CR01	Round Valley School	HCESC	N/A	\$34,463.41
CR02	Round Valley School	HCESC	N/A	\$34,463.41
CR04	Round Valley School	HCESC	N/A	\$34,463.41
CR05	Round Valley School	HCESC	N/A	\$34,463.41
CR06	Round Valley School	HCESC	N/A	\$34,463.41
CR06	Round Valley School-Aide	HCESC	N/A	\$11,695.83
CR07	Round Valley School	HCESC	N/A	\$34,463.41
CR08	Round Valley School	HCESC	N/A	\$54,152.20
CR09	Round Valley School	HCESC	N/A	\$34,463.41
CR10	Round Valley School	HCESC	N/A	\$34,463.41
CP01	Patrick McGaheran School	HCESC	N/A	\$54,152.20
CP01	Patrick McGaheran School-Aide	HCESC	N/A	\$11,695.83
CP03	Patrick McGaheran School	HCESC	N/A	\$34,463.41
CP03	Patrick McGaheran School-Aide	HCESC	N/A	\$11,695.83
CP04	Patrick McGaheran School	HCESC	N/A	\$54,152.20
CP05	Patrick McGaheran School	HCESC	N/A	\$34,463.41
CP05	Patrick McGaheran School-Aide	HCESC	N/A	\$11,695.83
CP06	Patrick McGaheran School	HCESC	N/A	\$34,463.41
CP07	Patrick McGaheran School	HCESC	N/A	\$54,152.20
CP08	Patrick McGaheran School	HCESC	N/A	\$34,463.41
CP10	Patrick McGaheran School	HCESC	N/A	\$44,751.79
CP10	Patrick McGaheran School-Aide	HCESC	N/A	\$11,695.83
CPreK1 AM	Patrick McGaheran School	HCESC	N/A	\$44,751.79
CPreK1 AM	Patrick McGaheran School-Aide	HCESC	N/A	\$11,695.83
CPreK1 PM	Patrick McGaheran School	HCESC	N/A	\$44,751.79
CPreK1 PM	Patrick McGaheran School-Aide	HCESC	N/A	\$11,695.83

38 approve Joint Transportation Agreement with Clinton Township Board of Education, for the 2023-2024 school year, as follows:

Trips to Various Locations	54 Passenger Bus	\$75.00 per hour Bus
Trips to Various Locations	16 to 24 Passenger Van	\$72.00 per hour Van

39 approve Student Transportation Management Services with Clinton Township Board of Education, for the 2023-2024 school year, at a rate of \$31,758

K PERSONNEL

approve the following personnel items, as recommended by the Superintendent:

1 approve the following stipends for the 2023-2024 Program Year:

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Rate/Salary</u>	<u>Effective On or About</u>
Anne Marie Gibson	THRIVE Documentation	THRIVE	\$500.00 / Month	7/1/2023
Maritza Menendez	ESL Testing/Orientation	Adult Programs & Svc.	\$100.00 Per Session	7/1/2023
Ana Flynn	Red Cross Certified Trainer	THRIVE	\$500.00 / One time	8/1/2023

2 Summer Appointments*

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Rate/Salary</u>	<u>Effective On or About</u>
Colleen Rossetti	SLP	School Services	\$63.04 / Hour	6/20/2023
Anthony Moore	School Bus Driver	Transportation	\$26.69 / Hour	7/6/2023
Raguete Noel	School Bus Driver	Transportation	\$28.04 / Hour	7/5/2023
Luc Marseille	School Bus Driver	Transportation	\$25.00 / Hour	7/1/2023
Kimberly Zundel	School Bus Monitor	Transportation	\$17.00 / Hour	7/5/2023
Julia Sonnenscheln	Instructor	Adult Programs & Svc	\$26.88 / Hour	7/1/2023
Leslie Bordfeld	Instructor Meeting/Training	Adult Programs & Svc	\$30.00 / Hour	7/10/2023
Zoe Castro-Abrica	Instructor Meeting/Training	Adult Programs & Svc	\$30.00 / Hour	7/10/2023
Pauline Clarke	Instructor Meeting/Training	Adult Programs & Svc	\$30.00 / Hour	7/10/2023
William Ferry	Instructor Meeting/Training	Adult Programs & Svc	\$30.00 / Hour	7/10/2023
Joanne Hala	Instructor Meeting/Training	Adult Programs & Svc	\$30.00 / Hour	7/10/2023
Brenda Havens	Instructor Meeting/Training	Adult Programs & Svc	\$30.00 / Hour	7/10/2023
Cheryl Jones	Instructor Meeting/Training	Adult Programs & Svc	\$30.00 / Hour	7/10/2023
Olusola Oyediran	Instructor Meeting/Training	Adult Programs & Svc	\$30.00 / Hour	7/10/2023

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Marilyn Peluso	Instructor Meeting/Training	Adult Programs & Svc	\$30.00 / Hour	7/10/2023
Eithleen Sawyerr	Instructor Meeting/Training	Adult Programs & Svc	\$30.00 / Hour	7/10/2023
Gail Strelko	Instructor Meeting/Training	Adult Programs & Svc	\$30.00 / Hour	7/10/2023
Carolyn Vandegiesen	Instructor Meeting/Training	Adult Programs & Svc	\$30.00 / Hour	7/10/2023
Marcela Stefanikova	School Bus Driver	Transportation	\$26.00 / Hour	7/10/2023

3 Appointments*

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Rate/Salary</u>	<u>Effective On or About</u>
Robert Roche	Mechanic	Transportation	\$90,000.00 / Annual	7/10/2023
Kevin Duff	School Bus Driver	Transportation	\$26.00 / Hour	9/1/2023
Diantha Kise	School Bus Driver	Transportation	\$26.00 / Hour	9/1/2023
Barthelemy Alexandre	School Bus Driver	Transportation	\$25.00 / Hour	9/1/2023
Evans Aristil	School Bus Driver	Transportation	\$25.00 / Hour	9/1/2023
Michele Brasler	School Bus Driver	Transportation	\$25.00 / Hour	9/1/2023
Hector Figuera	School Bus Driver	Transportation	\$25.00 / Hour	9/1/2023
Tanika Belle	Instructional Assistant	Adult Programs & Svc	\$20.00 / Hour	9/1/2023
Aja Christian	Instructor	Adult Programs & Svc	\$40.00 / Hour	9/1/2023
Cheryl Jones	Instructor	Adult Programs & Svc	\$40.00 / Hour	9/1/2023
Ursula Valentin-Gonzalez	Instructor	Adult Programs & Svc	\$40.00 / Hour	9/1/2023
Heather Bonanni	LPN	School Services	\$33.83 / Hour	9/1/2023
Karin Aderente	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Amanda Brattole	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Haleigh Cronce	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Noreen Daniel	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Kayla Grennen	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Andria Hedden	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Donna Hockenbury	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Rebekah Hockenbury	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Lindsey Jaeger	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Christina Lambros	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Kerry LoBosco	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Diana Martinez	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Michelle Moody	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Grace Rodriguez	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Elizabeth Upwood	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Madison Viotto	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Katherine Von Uchtrup	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Kelley Welch	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023
Jacqueline Zajac	Teacher Assistant	School Services	\$18.00 / Hour	9/1/2023

**pending completion of required paperwork*

4 Change in Assignment

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Rate/Salary</u>	<u>Effective On or About</u>
Ann Marie Gibson	Assistant to the Program Director	THRIVE	\$48,750.00 / Annual	8/16/2023
Katherine Hawkins	Instructional Assistant	THRIVE	\$39,000.00 / Annual	9/01/2023
Kimberly Zundel	School Bus Monitor	Transportation	\$17.00 / Hour	8/24/2023

5 Additional Renewals/Corrections

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Rate/Salary</u>	<u>Effective On or About</u>
Rebecca Buonavolanta	Contract Extension through 6/30/2024	Transportation	\$35,977.50 / Annual	9/01/2023
Dennis Browne	Contract Extension through 6/30/2024	Transportation	\$39,923.75 / Annual	9/01/2023
Vanessa Dixon	Trip Differential	THRIVE	\$5.36 / Hour	7/01/2023
Brett Mansue	Trip Differential	Transportation	\$7.55 / Hour	7/01/2023
William Ferry	Instructor (10 Month)	Adult Programs & Svc	\$40.00 / Hour	9/01/2023
Olusola Oyediran	Instructor (10 Month)	Adult Programs & Svc	\$40.00 / Hour	9/01/2023
Danielle Rodriguez	Instructor (10 Month)	Adult Programs & Svc	\$40.00 / Hour	9/01/2023
Julla Sonnenschein	Instructor (10 Month)	Adult Programs & Svc	\$28.00 / Hour	9/01/2023
Lisa Lombardo-Clause	Instructor (10 Month)	Adult Programs & Svc	\$30.00 / Hour	9/01/2023
Robert Nusbaum	Additional Projects	Trans Vehicle Sales	\$20,500.00 / Annual	7/01/2023
Giovanni Mendoza	Fueler	Transportation	\$17.00 / Hour	9/01/2023

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Mamie Simmons	Fueler	Transportation	\$17.00 / Hour	9/01/2023
Esperance Provilon	School Bus Driver/Trainer	Transportation	\$26.00 / Hour	9/01/2023
Jerome Vincent	Mechanic Helper	Transportation	\$18.25 / Hour	9/01/2023

6 Resignation/Retirement

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Reason</u>	<u>Effective On or</u>
Shireen Khan	Instructor	Adult Programs & Svc	Resignation	6/21/2023
Jane McMinn	Administrative Assistant	Cooperative Purchasing	Resignation	7/20/2023
Elena Rozycki	Teacher Assistant	School Services	Resignation	6/21/2023
Nicole Iovine-Vitale	Teacher Assistant	School Services	Resignation	6/21/2023
Julie Jones	Teacher Assistant	School Services	Resignation	6/21/2023
Elizabeth Hidalgo	Teacher Assistant	School Services	Resignation	6/21/2023
Cheryl Interonscola	Teacher Assistant	School Services	Resignation	6/21/2023
Gail Winkler	Teacher Assistant	School Services	Resignation	8/31/2023
Cossette Cather-Knightly	Teacher Assistant	School Services	Resignation	8/31/2023
Sara Schisler	Teacher Assistant	School Services	Resignation	8/31/2023
Erika Oltwerther	Teacher Assistant	School Services	Resignation	8/04/2023
Leonise Estivene	School Bus Driver	Transportation	Resignation	6/21/2023
Donald Johnson	School Bus Driver	Transportation	Resignation	6/21/2023
Alonzo Nunn, Jr	School Bus Driver	Transportation	Resignation	8/28/2023
Randall Smith	School Bus Driver	Transportation	Resignation	6/21/2023
Frank Kiser	Substitute School Bus Driver	Transportation	Retirement	6/30/2023
Richard Hagedorn	School Bus Monitor	Transportation	Rescission of Offer	7/24/2023

L PROFESSIONAL DEVELOPMENT

- 1 approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all staff travel expenditures are directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

<u>Position</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Transportation AA	Student Securement Recertification	9/21/23	\$0
Superintendent	Superintendent Fall Workshop	10/4-10/6/23	\$371
Instructor (3)	Garden State Employment & Training Assoc. Conference	10/18-10/19/23	\$600 each
Superintendent	NJSBA Fall Workshop	10/23-10/26	\$550 Registration plus Hotel
Business Administrator	NJSBA Fall Workshop	10/23-10/26	\$0

XIV UNFINISHED BUSINESS

XV NEW BUSINESS

XVI CITIZENS ADDRESS THE BOARD

XVII ADJOURNMENT

Edward Abato moved, seconded by William Grippo to adjourn the meeting. Since there was no further action to be taken, the meeting adjourned at 4:37 pm.

Respectfully submitted by:

Heidi Gara

Heidi Gara

SBA/Board Secretary