



BOARD OF DIRECTORS MEETING

August 23, 2016

MINUTES

A REGULAR meeting of the Hunterdon County Educational Services Commission Board of Directors will be held in the Adult Literacy Building, 8 Bart Corner Rd, Suite 205, Flemington, New Jersey on Tuesday, August 23, 2016 at 4:15 pm

I. OPEN PUBLIC MEETING STATEMENT

This meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice has been published in The Hunterdon County Democrat and The Courier-News. This notice is also posted in the Board Office and a copy has been sent to the county office

II. ROLL CALL

BOARD MEMBERS

Tom Bruhl (DELAWARE) - VICE PRESIDENT
Dr. Greg Farley (BETHLEHEM)
Seth Cohen (CLINTON BORO/GLEN GARDNER)
William Martin (DEL-VAL REG)
Donna Herbel (KINGWOOD)

Marlene Baldinger -VIA PHONE (LEBANON BORO)
Jason Kornegay (LEBANON TWP)
Teresa Kane (MILFORD)
Cheryl Filler (READINGTON)

ADMINISTRATION / STAFF PRESENT

Marie B. Kisch (SUPERINTENDENT)
Corinne Steinmetz (SCHOOL BUS ADMIN)

Dennis Balodis (LEASE PURCHASING)

PUBLIC PRESENT

Zachary Lubchansky (BROOKMILL FARMS)

Jonas Singer, Attorney (WELLS & SINGER LAW)

III. CALL TO ORDER

At 4:25 pm at the ESC Adult Basic Education 8 Bartles Corner Road (Suite 205) Flemington, Board Vice President Tom Bruhl called the meeting to order

IV. CITIZENS ADDRESS THE BOARD OF DIRECTORS - NONE

EXECUTIVE SESSION

At 4:26 pm, Jason Kornegay moved, seconded by Cheryl Filler to enter into executive session for legal purposes:

WHEREAS, section 8 of the Open Public Meetings Act, Chapter 213, P.O. 1975, permits the exclusion of the public from a meeting in certain circumstances;

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED by the Hunterdon County Educational Services Commission Board of Directors that the public shall be excluded from discussions of LEGAL matters; until such time as the subject no longer defeats the purpose of the executive session, at which time resolution shall take effect.

MOTION PASSED UNANIMOUSLY

At 4:34 pm the Board returned to Public Session

DISCUSSION:

Attorney Singer, representing Mr. Lubchansky discussed with the board Brookmill Farm's use of our parking lot at our ESC School at West Amwell located on Rt. 179

Brookmill Farms facility is used for weddings and banquet events, similar to that of the prior owner

Attorney Singer informed the Board that there are working through zoning issues with the township for running weddings/events at their facility

Neighbors complaining regarding noise

Shuttle currently takes individuals to/ from parking lot to Brookmill Farms

No issues regarding the parking lot use

They are currently working with the township to present a solution and cleanup matters

Parking was an issue in past, therefore having the lot is beneficial

EXECUTIVE SESSION

At 4:42 pm, Jason Kornegay moved, seconded by Cheryl Filler to enter into executive session for legal purposes:

WHEREAS, section 8 of the Open Public Meetings Act, Chapter 213, P.O. 1975, permits the exclusion of the public from a meeting in certain circumstances;

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED by the Hunterdon County Educational Services Commission Board of Directors that the public shall be excluded from discussions of LEGAL matters; until such time as the subject no longer defeats the purpose of the executive session, at which time resolution shall take effect.

MOTION PASSED UNANIMOUSLY

At 4:54 pm the Board returned to Public Session

Jason Kornegay moved, seconded by Cheryl Filler to implement the 90-day termination clause as per the Parking Agreement with Brookmill Farms (Management, Inc).

DISCUSSION: Attorney Singer asked the Board for reconsideration and the basis of decision. Mr. Bruhl informed Mr. Singer that use of the parking is under reevaluation (for educational purposes). Corinne Steinmetz, Board Secretary will send termination letter.

MOTION PASSED UNANIMOUSLY

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V APPROVAL OF MINUTES

A Jason Kornegay moved, seconded by Greg Farley to approve the June 28, 2016 Board of Directors Meeting minutes, respectfully submitted by the Board Secretary

MOTION PASSED with Donna Herbel, Cheryl Filler, Teresa Kane and Greg Farley abstaining

VI FINANCIAL REPORTS

Jason Kornegay moved, seconded by Cheryl Filler to:

A approve the line item transfers and budget appropriations for the period of June 2016 (Adj #254-290)

B approve the line item transfers and budget appropriations for the period of July 2016 (Adj #1-45)

C approve the unaudited June 2016 Board Secretary Report

DISCUSSION: Audit is in process, expected to be presented at November meeting. Projected 2016 year-end loss of \$(50,000).

MOTION PASSED UNANIMOUSLY

VII LIST OF BILLS

A Cheryl Filler moved, seconded by William Martin to approve the following list of bills:

1	June 18 - 30, 2016	\$578,981.19	Payroll
2	June 25 - 30, 2016	\$42,564.41	Hand checks
3	July 2016 Payroll	\$432,159.67	Payroll
4	August 15, 2016 Consultant Payroll	\$4,362.00	Payroll
5	July 2016	\$442,999.80	Hand checks
6	August 23, 2016 List of Bills	\$361,960.94	Computer Generated
		<u>\$1,863,028.01</u>	

MOTION PASSED UNANIMOUSLY

VIII CORRESPONDENCE/COMMUNICATION

A July 2016 Cooperative Purchasing Newsletter

IX COMMITTEE MEETINGS

A Building and Grounds, did not meet

B Programs and Services, did not meet

C Public Relations, did not meet

D Policy, did not meet

E Personnel, did not meet

F Finance, did not meet

G Executive, August 18, 2016

X POLICY (no action items)

XI EXECUTIVE SESSION

XII SUPERINTENDENT'S REPORT

Marie Kisch discussed agenda items

HIB assessment

Apex Learning to provide a better blended learning opportunity

Expenses in Schools cut by \$600,000 for 2016-17. Ongoing revenue/expense analysis during the school year

Transportation increase reflects Clinton Township

Flexible spending acct

Offsite Paraprofessional years of service stipend

Director of Development

Jason Kornegay moved, seconded by William Martin to approve action items XII A - XII L to:

A ADMINISTRATION

1 add Asbury Park Press as an approved official newspaper of the Commission

2 Increase the 2015-2016 Biomedical program budget from \$5,000.00 to \$5752.50 (increase of \$752.50)

3 Motion contract with William York of smallFEAT, for planning and coordination of environmental education programs at an hourly rate of \$30.00, not to exceed 40 hours, as needed effective July 1, 2016 through July 31, 2016.

B SCHOOLS

1 approve submission to the N.J. Department of Education our School-Level Self-Assessments for Determining Grades under the Anti-Bullying Bill of Rights (7/1/15-6/30/16) for the ESC Academy and the ESC School at West Amwell

2 approve the following fees for 2016-17 School Nutrition Breakfast and Lunch Program, as allowed by NJ Department of Agriculture:

<u>National School Nutrition Program</u>	<u>LUNCH</u>	<u>BREAKFAST</u>
K-12	\$3.45	\$2.00
Reduced Rate	\$0.40	\$0.30
Adult	\$4.00	N/A

3 approve contract for 2016-2017 school year with Apex Learning, Inc., for digital curriculum solutions, at a cost of \$600 per full-year course and \$300 for half year course

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4 approve the following 2016-2017 field trips:

- | | |
|---|--|
| African American Museum (Newtonville) | Merrill Creek Reservoir (Harmony) |
| Battleship Museum and Memorial (Camden) | Morris Museum (Morristown) |
| Branchburg Sports Complex | NJ State House/Supreme Court (Trenton) |
| Bridgewater Mall | NJ State Museum/Planetarium (Trenton) |
| Bridgewater Sports Arena | NJ State Police Museum (Trenton) |
| Camden Aquarium | Old Barracks Museum (Trenton) |
| College of New Jersey (Ewing) | Pequest Trout Hatchery/Education Center (Oxford) |
| Delaware Water Gap Nat'l Recreation Area (NJ) | Phillipsburg Mall |
| Flemington Country Griddle | Raptor Trust (Millington) |
| Flemington Mall | Raritan Valley Community College (Branchburg) |
| Flemington ShopRite | Ride For Heart (Pittstown) |
| Flemington Stop & Shop | Rider University (Lawrenceville) |
| Frenchtown Roller Rink | Round Valley Recreation Area (Lebanon) |
| Goodwin Holocaust Museum (Cherry Hill) | Roxey Ballet (Lambertville) |
| Hacklebarney State Park (Long Valley) | Sarah Dill's Farm Park (Delaware Township) |
| International Sports Center in Cherry Hill | Spruce Run Recreation Area (Union Township) |
| Ken Lockwood Gorge (High Bridge) | Terhune Orchards (Princeton) |
| Lakota Wolf Preserve (Columbia) | Titusville Academy (Hopewell) |
| Liberty Science Center (Jersey City) | Trenton Museum |
| Mercer County Community College | Trenton Thunder Stadium |
| Mercer County Special Services | West Hunterdon Lanes (Frenchtown) |

C TECHNOLOGY

1 contract with AMC Software, for Maintenance and Support for Magic / uniPaas, at a rate of \$125 per hour, effective July 1, 2016 through June 30, 2017

D ADULT BASIC EDUCATION

- increase 2015-2016 FD budget from \$322,000.00 to \$330,880.00 (increase of \$8,800.00) based on receipt of actual entitlements
- increase 2015-2016 AH budget from \$47,500.00 to \$49,183.00 (increase of \$1683.00) based on receipt of actual entitlements
- decrease 2016-2017 ABE budgets from \$1,016,580.00 to \$949,693.00 (decrease of \$66,887.00) based on receipt of actual entitlements, as follows:

Fund	Program	Original Budget	Revised Budget	Change
20	FD	\$322,000.00	\$312,310.00	-\$9,690.00
20	AH	\$47,500.00	\$51,000.00	\$3,500.00
20	AG	\$175,000.00	\$176,288.00	\$1,288.00
20	AT	\$430,000.00	\$368,515.00	-\$61,485.00
20	CO	\$0.00	\$6,500.00	\$6,500.00
20	AC	\$20,000.00	\$13,000.00	-\$7,000.00
60	AL	\$22,080.00	\$22,080.00	\$0.00

4 revise the following, approved at the June 13, 2016 Representative Assembly meeting:

provide educational services to Somerset County Library System, at a rate of \$20,680.00, effective July 1, 2016 through June 30, 2017 to read:

provide three adult literacy classes for Somerset County Library System, at a amount of \$22,080.00, effective July 1, 2016 through June 2017

E PARAPROFESSIONALS (no action items)

F LEASE PURCHASING (no action items)

G PURCHASING

1 accept the following districts as members of the HCESC Purchasing Cooperative:

- | | |
|-----|--|
| # | DISTRICT |
| 397 | Little Ferry Board of Education |
| 398 | Ridgefield Board of Education |
| 399 | Neptune Board of Education |
| 400 | Medford Board of Education |
| 401 | Hasbrouck Heights Board of Education |
| 402 | Northern Burlington Board of Education |
| 403 | Freedom Prep Charter School |
| 404 | Frankford Township Board of Education (Sussex) |
| 405 | Monmouth Beach, Borough of |

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406 Matawan Aberdeen Regional Board of Education
407 ESC of Morris County

- 2 ratify the award of the Copy/Duplicator Paper Bid #180, effective July 13, 2016 to January 12, 2017, as authorized at the June 13, 2016 Representative Assembly meeting, as follows:
WB Mason Paper Mart
- 3 authorize Administration to award the Grounds Equip., ATV's & Golf Carts - Service & Parts bid #HCESC-SER-16-01, effective August 2, 2016 through August 28, 2017, to be ratified at the October 4, 2016 Board of Directors Meeting

H DEPARTMENT OF SCHOOL SERVICES

- 1 provide Franklin Township Board of Education (H) with administrative and instructional support, at board approved rates, effective July 11 2016 through June 30, 2017
- 2 decrease 2016-2017 Nonpublic Textbook budget from \$42,809.00 to \$35,161.00 (decrease of \$7,648.00) based on receipt of actual entitlements
- 3 decrease 2016-2017 Nonpublic Technology budget from \$23,800.00 to \$12,688.00 (decrease of \$11,112.00) based on receipt of actual entitlements
- 4 decrease 2016-2017 Nonpublic Nursing budget from \$72,546.00 to \$56,007.00 (decrease of \$16,539.00) based on receipt of actual entitlements

I TRANSPORTATION

- 1 approve Interlocal Vehicle Sale Agreement with Berkeley Heights Public Schools Board of Education, effective July 19, 2016 through October 19, 2016, for HCESC to sell their used school vehicles, as needed, for an administrative fee of 10% of the sale price
- 2 approve Interlocal Vehicle Sale Agreement with Township of Union Board of Education, effective July 7, 2016 through October 7, 2016, for HCESC to sell their used school vehicles, as needed, for an administrative fee of 10% of the sale price
- 3 approve Interlocal Vehicle Sale Agreement with Mount Olive Board of Education, effective July 18, 2016 through October 18, 2016, for HCESC to sell their used school vehicles, as needed, for an administrative fee of 10% of the sale price
- 4 approve Vehicle Sale Agreement to sell (1) 2006 BlueBird All American, 39 Passenger, to Mount Olive Church of God, Inc., as negotiated per N.J.S.A. 18A:18A-5c:

UNIT #	LOCATION	VIN	AMOUNT
403	West Orange	1BABDCKA46F230953	\$13,020.00

Glen Gardner Terminal

- 5 revise Special Education Transportation Routes approved at the June 28, 2016 Board of Directors meeting, as listed:

Contracted Routes - Summer Extensions				June 27, 2016 - August 24	
Route#	Destination	Sending District(s)	Contractor	Route Per Diem	Aide Per Diem
1604	Spring Run @ S. Hunterdon	Delaware Twp., Hunterdon Central	DVRSD		\$66.00 \$0.00
1606	Titusville Academy	Delaware Township, Freehold Regional	DVRSD	\$194.00 \$123.00	

- 6 approve Special Education Transportation Routes, as listed:

Contracted Routes - Summer Extensions				June 27, 2016 - August 24	
Route#	Destination	Sending District(s)	Contractor	Route Per Diem	Aide Per Diem
1508	Therapeutic Day	NHVRSD, Flemington-Raritan	DVRSD	\$232.57	\$61.00

- 7 approve Special Education Transportation Routes, as listed:

Contracted Renewal Routes				August 25, 2016 - June 3	
Route#	Destination	Sending District(s)	Contractor	Route Per Diem	Aide Per Diem
0130R	Clinton Public	Clinton/Glen Gardner	HCESC	\$176.00	
0201A	Woodglen/Valley View	Lebanon Township	HCESC	\$105.60	
0201R	Woodglen/Valley View	Lebanon Township	HCESC	\$165.94	
0802R	Midland School	Clinton/Glen Gardner, NHVRSD, Lebanon Township	HCESC	\$230.31	
0805R	DLC, Warren	NHVRSD	HCESC	\$220.47	\$70.40
0938R	Montgomery Academy	Flemington-Raritan, High Bridge, NHVRSD	HCESC	\$231.69	
1005R	Matheny School	Clinton Township, Readington	HCESC	\$197.71	\$70.40
1316	Hunterdon Prep	DVRSD, NHVRSD	DVRSD	\$219.34	
1500	Calais School	Hunterdon Central	DVRSD	\$263.96	
1501	Center School	Bethlehem Twp, Delaware Twp	Joy Transport	\$264.98	
1508	Therapeutic Day	NHVRSD, Flemington-Raritan	DVRSD	\$233.89	\$61.35
1601	Bridge Academy	Bethlehem Township	DVRSD	\$250.41	
1605	Stepping Stone	East Amwell, State of NJ	DVRSD	\$220.24	
1606	Titusville Academy	Delaware Township, Freehold Regional	DVRSD	\$195.10	
1608	East Amwell School	Franklin Township	DVRSD	\$180.02	\$57.51

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ESC1	Union Twp School	Union Township	HCESC	\$175.25	
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8 approve Special Education Transportation Routes, as listed:

Contract Bid Routes					September 1, 2016 - June 30,	
Route#	Destination	Sending District(s)	Contractor	Route Per Diem	Aide Per Diem	
1700	Celebrate	Lebanon Township, Clinton Township, Clinton/Glen Gardner	DVRSD	\$269.50	\$72.00	
1701	Celebrate	Bethlehem, Flem-Rar, DVRSD	DVRSD	\$296.45	\$80.00	
1702	Joseph Cappella	Delaware Township	Joy Transport	\$345.00	\$55.00	
1703	Cornerstone	DVR, Hunterdon Central	HCESC	\$205.00		
1704	Newmark	Clinton Twp, Flem-Rar.	HCESC	\$210.00		
1705	Yale School Kirby Mill	Flemington-Raritan	Joy Transport	\$338.00		
1706	Mercer Jr/Sr	Hunterdon Central	Joy Transport	\$265.00	\$55.00	
1707	New Roads - Somerset	Hunterdon Central, NHVRSD	HCESC	\$215.00		
1708	Somerset Vo Tech	Hunterdon Central	Kensington Bus	\$258.50		
1710	CEA @ South Hunterdon	Lower Cape May, NHVRSD, Hunterdon Central, Summit	Joy Transport	\$285.00	\$65.00	
1711	Allegro	NHVRSD, Hunterdon Central	Joy Transport	\$285.00	\$55.00	
1712	ARC Kohler	Readington	Joy Transport	\$265.00	\$55.00	
1713	Bright Beginnings	Union Township	Joy Transport	\$265.00		
1714	DLC Warren	Union Twp., Flemington-Raritan	Joy Transport	\$300.00	\$55.00	
1715	East Mountain Day	Hunterdon Central, NHVRSD	HCESC	\$230.00		
1716	Garden Academy	Hunterdon Central	DVR	\$269.50	\$72.00	
1719	Shepherd	Hunterdon Central	Joy Transport	\$242.55		
1720	Somerset Academy	Hunterdon Central	Joy Transport	\$215.60		
1721	Eden Institute	Hunterdon Central	HCESC	\$240.00		
1722	High Bridge Middle School	High Bridge	HCESC	\$128.00		
1723	Lakeview School	Hunterdon Central, Readington Twp	Joy Transport	\$355.00	\$60.00	
1724	Douglas Dev. Center	North Hunterdon, Hunterdon Central	Joy Transport	\$285.00	\$65.00	
1725	DVR	Hunterdon Central	DVRSD	\$141.49		
1727	Midland School	Hunterdon Central, Flem-Rar.	Joy Transport	\$365.00	\$55.00	
1728	Hampton School	Hampton Boro	DVRSD	\$141.49		

9 approve Joint Agreement with North Hunterdon-Voorhees Regional Board of Education for the 2016-2017 School Year, at the following annual rates:

CONTRACT RENEWALS					August 24, 2016 - June 30, 2017
Route#	Sending District	Destination	Contractor	Route Per Annum	
27	NHVRSD	No Hunt HS	ESC	\$23,829.80	
36	NHVRSD	No Hunt HS	ESC	\$23,829.80	
7	NHVRSD	No Hunt HS	ESC	\$43,454.35	
3:15 N-1	NHVRSD	No Hunt HS	ESC	\$8,410.52	
HCV AM	NHVRSD	HCVSD	ESC	\$8,410.52	
HC NOON	NHVRSD	HCVSD	ESC	\$8,410.52	
HCV PM	NHVRSD	HCVSD	ESC	\$8,410.52	
VB NOON	NHVRSD	HCVSD	ESC	\$10,917.38	
BCV NOON	NHVRSD	HCVSD	ESC	\$10,917.38	
Voor. 59	NHVRSD	Voorhees HS	ESC	\$22,634.99	

10 approve Joint Agreement with North Hunterdon-Voorhees Regional Board of Education for the 2016-2017 School Year, at the following annual rates:

CONTRACT BID ROUTES					August 24, 2016 - June 30, 2017
Route#	Sending District	Destination	Contractor	Per Diem	
6707	NHVRSD	C&E Academy	ESC	\$187.00	
6716	NHVRSD	Voorhees HS	ESC	\$72.00	
6717	NHVRSD	Voorhees HS	ESC	\$72.00	

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- 11 approve Joint Agreement with Clinton Township Board of Education for the 2016-2017 School Year, at the following annual rates:

Route#	Destination	Contractor	Route Per Annum	Aide Per Annum
S1	Spruce Run School	HCESC	\$25,196.40	\$5,580.00
S2	Spruce Run School	HCESC	\$25,196.40	\$5,580.00
S3	Spruce Run School	HCESC	\$25,196.40	
S4	Spruce Run School	HCESC	\$25,196.40	\$5,580.00
S5	Spruce Run School	HCESC	\$25,196.40	\$5,580.00
S6	Spruce Run School	HCESC	\$25,196.40	
S7	Spruce Run School	HCESC	\$25,196.40	
SPKPM1	Spruce Run School	HCESC	\$9,914.40	\$5,580.00
P1	Patrick McGahern School	HCESC	\$25,196.40	\$5,580.00
P2	Patrick McGahern School	HCESC	\$25,196.40	
P3	Patrick McGahern School	HCESC	\$25,196.40	
P4	Patrick McGahern School	HCESC	\$25,196.40	
P5	Patrick McGahern School	HCESC	\$25,196.40	
P6	Patrick McGahern School	HCESC	\$25,196.40	
P7	Patrick McGahern School	HCESC	\$25,196.40	
P8	Patrick McGahern School	HCESC	\$25,196.40	
R1	Round Valley School	HCESC	\$25,196.40	
R2	Round Valley School	HCESC	\$39,591.00	
R3	Round Valley School	HCESC	\$25,196.40	
R4	Round Valley School	HCESC	\$25,196.40	\$5,580.00
R5	Round Valley School	HCESC	\$25,196.40	
R6	Round Valley School	HCESC	\$25,196.40	
R7	Round Valley School	HCESC	\$39,591.00	
R8	Round Valley School	HCESC	\$25,196.40	
R9	Round Valley School	HCESC	\$25,196.40	\$5,580.00
R10	Round Valley School	HCESC	\$39,591.00	
R11	Round Valley School	HCESC	\$39,591.00	
R12	Round Valley School	HCESC	\$25,196.40	
R13	Round Valley School	HCESC	\$25,196.40	
M1	Clinton Twp Middle School	HCESC	\$39,591.00	
M2	Clinton Twp Middle School	HCESC	\$25,196.40	\$5,580.00
M3	Clinton Twp Middle School	HCESC	\$25,196.40	
M4	Clinton Twp Middle School	HCESC	\$39,591.00	
M5	Clinton Twp Middle School	HCESC	\$25,196.40	
M6	Clinton Twp Middle School	HCESC	\$25,196.40	
M7	Clinton Twp Middle School	HCESC	\$25,196.40	
M8	Clinton Twp Middle School	HCESC	\$25,196.40	\$5,580.00
M9	Clinton Twp Middle School	HCESC	\$39,591.00	\$5,580.00
M10	Clinton Twp Middle School	HCESC	\$39,591.00	
MS	North Hunterdon HS to CTMS Math	HCESC	\$2,880.00	

- 12 increase Budget (Fund 60) \$500,000.00

- 13 approve Coordinated Transportation, effective July 1, 2016 through June 30, 2017, for Lower Cape May Regional Board of Education
 14 approve interlocal agreement with North Hunterdon-Voorhees Regional Board of Education for the 2016 - 2017 School Year to provide transportation for trips, as needed, at the following rates:

Vehicle Size	1st Three (3) Hours	Each additional hour	Hourly Rate (less than 3hrs)
54 Passenger	\$186.55	\$43.52/hour	\$72.54/hour
16 Passenger	\$181.36	\$41.44/hour	\$72.54/hour

West Orange Terminal

- 15 approve Special Education Transportation Routes, as listed:

Contracted Renewal Routes - Sussex County CoOp			September 1, 2016 - June 30, 2017	
Route#	Destination	Sending District	Contractor	Route Per Diem
E-0643	Children's Institute/Verona	Livingston, Millburn, Orange, West Orange	HCESC	\$319.37
E-0655	Millburn Regional/ Millburn	Livingston, Nutley, Verona	HCESC	\$375.76
E-0656	Windsor School/ Pompton Lakes	South Orange	HCESC	\$358.84
E-0663	Essex Vo-Tech/West Caldwell	West Orange	HCESC	\$234.81
E-0667	Sawtelle Learning Cntr/Montclair	Orange, South Orange	HCESC	\$366.98

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E-222	Shepard High School	West Orange, Livingston	HCESC	\$197.12
E-223	Shepard High School	West Orange, Livingston	HCESC	\$195.11
E-0149	New Beginnings/ Fairfield	Orange, West Orange	HCESC	\$263.49
E0318A	Mt. Carmel Guild School	Orange	HCESC	\$197.12

16 approve Special Education Transportation Routes, as listed:

Contracted Renewal Routes - Morris County ESC				September 1, 2016 - June 30, 2017	
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
CS003	PG Chambers	Morristown	HCESC	\$193.13	\$49.00
CS121	PG Chambers	East Hanover, Montville	HCESC	\$200.31	\$36.00
CS166	PG Chambers	Pinebrook, Montville	HCESC	\$223.38	\$50.00
CS288	Children's Institute	Morristown, Mendham	HCESC	\$248.94	\$75.00
CS178	Windsor Learning Center	Parsippany, Montville, Towaco	HCESC	\$192.22	\$59.50
CS193	Kings Road School	Madison, Harding	HCESC	\$194.26	\$59.50
CS249	New Beginning	Parsippany, Montville	HCESC	\$194.25	\$59.50
CS358	ECLC-Chatham	Parsippany, Lake Hiawatha	HCESC	\$194.26	\$59.25

17 approve Fluid and Lubricant Quotes to Prime Lube Inc, the lowest responsible respondent, effective July 1, 2016 through June 30, 2017:

ITEM	Craft Oil Corp.	Metro Lube	Prime Lube Inc.
Engine Oil 15W40 per gallon	\$6.44	\$5.50	\$5.48
Chassis HD Grease Lithium keg	\$267.37	\$279.00	\$226.80
Cool Green 50/50 mix per drum	\$263.36	\$349.00	\$276.00
Coolant Red Ex Life 50/50 mix per drum	\$478.50	\$399.00	\$412.00
Windshield Wash Concentrate per drum	\$167.00	\$170.00 Pre Mix	\$119.00
Dexos 5W30 Full Synthetic drum	\$520.73	\$842.00	\$410.24
DEF Diesel Exhaust Fluid drum	\$126.00	\$103.95	\$101.00

18 approve Towing Quotes to Somerset Towing, lowest responsible respondent, for the Glen Gardner Terminal, effective July 1, 2016 through June 30, 2017:

Vehicle Type	Somerset Towing	Daves	J & D Towing
54 Passenger	\$95.00	\$115.00	\$150.00 Plus \$5.00 per mill
16 Passenger	\$65.00	\$105.00	\$100.00 Plus \$5.00 per mill

19 renew Drug and Alcohol testing with DSI Medical Services, with no changes, effective July 1, 2016 through June 30, 2017, as follows:

Respondent	DOT Alcohol	DOT Drug	Non DOT Drug	Non DOT Alcohol
DSI Medical	\$23.50	\$42.50	\$42.50	\$23.50

20 approve addendum to lease premises from All State Salvage Corporation, for facility located at 47 Standish Avenue, West Orange, NJ at the following terms and conditions:

Term	July 1, 2016 - June 30, 2020	4 years
Year 1	\$26,000 per month Rent	Property Tax as billed
Year 2	\$26,000 per month Rent	Property Tax as billed
Year 3	\$26,000 per month Rent	Property Tax as billed
Year 4	\$26,000 per month Rent	Property Tax as billed

21 approve a 2016-17 school year clothing allowance of \$250.00 each, in lieu of mechanic uniforms, for James Heater, Robert Em and Jam Fulmer

22 approve procurement of Goods and Services through State Contract, as follows:

VENDOR	CONTRACT NAME	CONTRACT #	UP TO AMT	ITEMS
Clinton Napa Auto Parts	Auto Parts for Heavy Duty Vehicles	T-2085	\$28,000.00	Bus Parts & Supplies
Bus Parts Warehouse	Auto Parts for Heavy Duty Vehicles	T-2085	\$25,000.00	Bus Parts & Supplies

J BENEFITS

1 offer eligible employees a Flexible Spending Account, at an annual cost of \$58.80, effective September 1, 2016 through August 31, 2017 through payroll deductions, as follows:

	# of Pays	Amount Per Pay
10 month employee	20	\$2.94
12 month employee	24	\$2.45

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K PERSONNEL

approve the following personnel items, as recommended by the Superintendent:

1 Appointments

approve the following 2016-2017 appointment(s):

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Rate/Salary</u>	<u>Effective</u>
Joyce Forsberg	Substitute Bus Driver	Glen Gardner	\$21.00/hr	9/1/2016
Giovanni Mendoza	PT Bus Driver	West Orange	\$15.73/hr	9/1/2016
Elidieu Collin	PT Bus Driver	West Orange	\$15.73/hr	9/1/2016
Nancy Garcia-Owchariw	PT Teaching Assistant	High Bridge	\$15.75/hr	8/25/2016
Maura Perry	PT Teaching Assistant	FRSD- Copper	\$16.07/hr	9/1/2016
Kelsey Rucando	PT Teaching Assistant	Bedminster	\$15.75/hr	9/1/2016
Lindsay Jordan	PT Teaching Assistant	Clinton	\$16.07/hr	8/30/2016
William York	Instructor/12 month	Hoffmans Crossing	\$45,000 (prorated)	8/16/2016
Clayton Moore	PT Bus Driver	West Orange	\$15.73/hr	9/1/2016
Sara Charneski	PT Teaching Assistant	Bedminster	\$15.75/hr	9/1/2016
Lisbeth Magana	PT Teaching Assistant	Franklin (H)	\$15.75/hr	8/25/2016
Anna Leon	ABE Instructional Assistant	ABE/ESL	\$11,500 (prorated)	9/1/2016
Sharon Bednarz	PT Bus Driver	Glen Gardner	\$21.00/hr	8/24/2016*
John Brannagan	PT Bus Driver	Glen Gardner	\$21.00/hr	8/24/2016*
Victoria Eggermann	PT Bus Driver	Glen Gardner	\$21.00/hr	8/24/2016*
Dara Kalnas	PT Bus Driver	Glen Gardner	\$21.00/hr	8/24/2016*
Cathy McCaughey	PT Bus Driver	Glen Gardner	\$21.00/hr	8/24/2016*
William Roemer	PT Bus Driver	Glen Gardner	\$21.00/hr	8/24/2016*
Denise Rooks	PT Bus Driver	Glen Gardner	\$21.00/hr	8/24/2016*
Samantha Yawger	PT Bus Driver	Glen Gardner	\$21.00/hr	8/24/2016*

2 approve the following 2016-2017 summer appointment(s):

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Rate/Salary</u>	<u>Effective</u>
Dana Untamo	Certified School Nurse	Readington ESY	\$33.00/hr	6/27/2016-8/2/2016
Zachary Traylor	Temporary Maintenance	Hoffmans Crossing	\$12.00/hr	7/1/2016
Vincent Jerome	PT Bus Driver	West Orange	\$17.39/hr	7/1/2016
Delta Love	PT Bus Driver	West Orange	\$15.73/hr	7/1/2016
Amilus Romul	PT Bus Driver	West Orange	\$20.21/hr	7/1/2016
Wilner Pierreville	PT Bus Driver	West Orange	\$15.73/hr	7/1/2016
Adam Silveira	PT Bus Aide	Glen Gardner	\$11.00/hr	7/5/2016
Alyssa Silveira	PT Bus Aide	Glen Gardner	\$11.00/hr	7/6/2016

3 amend the following 2016-2017 summer appointment approved at June 28, 2016 Board of Directors Meeting:

Urmi Foster	Admin Asst Dept. School Services	ESC Hoffmans Crossing	\$18.00/hr	up to 25 days
to:				
Urmi Foster	Admin Asst Dept. School Services	ESC Hoffmans Crossing	\$19.66/hr	up to 25 days

4 Leaves of Absence (LOA)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective</u>	
Karen Smith	PT Teaching Assistant	FRSD-RFIS	Medical	09/08/2016 - 10/20/2016	22.5 paid days, 6.5 days unpaid
Laurie Gregory	PT Teaching Assistant	Clinton	Medical	8/30/2016 - TBD*	6.5 paid days, remainder unpaid

*pending medical documentation

5 amend the following leave of absences approved at June 28, 2016 Board of Directors Meeting

Liesel Mesker	ABE Instructional Aide	ABE/ESL	FMLA Medical	05/17/16 - 6/30/16	3 paid days, remainder unpaid
to:					
Liesel Mesker	ABE Instructional Aide	ABE/ESL	FMLA Medical	05/17/16 - 7/31/16	3 paid days, remainder unpaid
Marsha Atkinson	ABE Teacher	ABE/ESL	FMLA Medical	06/06/16 - TBD*	1 paid day, remainder unpaid
to:					
Marsha Atkinson	ABE Teacher	ABE/ESL	FMLA Medical	06/06-06/30/16	1 paid day,

*pending medical documentation

8 amend the following leave of absence approved at May 3, 2016 Board of Directors Meeting:

Robert Em	Mechanic	Glen Gardner	Medical	4/18/16 - 6/30/16	(paid)
to:					
Robert Em	Mechanic	Glen Gardner		4/18/16 - 8/12/16	(paid)

9 amend the following leave of absence approved at March 1, 2016 Board of Directors Meeting:

William Groff	Mechanic	West Orange	Medical	3/10/16 - 6/30/16	(paid)
to:					
William Groff	Mechanic	West Orange	Medical	3/10/16 - 9/7/16	(paid)

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10 Resignations / Retirements / Terminations

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective</u>
LaQuisha Jones	PT Bus Monitor	West Orange	Resignation	6/29/2016
Devyn Aguilar	PT Teaching Assistant	FRSD - RFIS	Resignation	7/13/2016
Beverly Loss	PT Teaching Assistant	FRSD - Hunter	Resignation	7/28/2016
Liesel Mesker	ABE Instructional Aide	ABE/ESL	Retirement	8/1/2016
Danielle Astarita	PT Teaching Assistant	FRSD -Copper Hill	Resignation	8/1/2016
Dana Untamo	Certified School Nurse	School Services	Resignation	8/3/2016
Debra Sinkiewicz	PT Teaching Assistant	Clinton Public	Resignation	8/8/2016
Rachel Emanuele	PT Teaching Assistant	FRSD - JP Case	Resignation	8/9/2016
Kimberly Glucksman	School Psychologist	ESC School West Amwell	Resignation	8/10/2016
Samantha Clarke	PT Teaching Assistant	FRSD - RFIS	Resignation	8/11/2016

11 approve Nancy Parker as ABE Instructor for evening ESOL (53 classes @\$72 per class) effective September 1, 2016

12 approve Gary Linnemeyer as ABE Instructor for evening ESOL (53 classes @\$72 per class) effective September 1, 2016

13 approve Director of Development job description (ATTACHMENT)

14 amend the following 2016-17 renewal approved at June 28, 2016 Board of Directors Meeting:

Dennis Balodis	Financial Advisory Manager	Hoffmans Crossing	\$88, 867.50
to:			
Dennis Balodis	Financial Advisory Manager / Director of Development	Hoffmans Crossing	\$88, 867.50

15 approve a 2016-2017 Years of Service stipend in the amount of \$100 to the following part-time Off-Site Teaching Assistants in recognition five years of service:

Pamela Barrick	Marian Gaestel	Margaret Riexinger
Peggy Bond	Roula Gebran	Catherine Sakellos
Kristine Bryer	Lorie King	Domenica Saunders
Theresa Calabrese	Jacqueline Larsen	Karen Servis-Podolec
Deborah Canonico	Lynn Lepore	Irene Silvestri
Anita Christman	Heather Lewis	Karen Smith
Andrea Coleman	Brenda McKnight	Karen Traynor
Joanne Comfort	Bernadette Neuhauser	Joanna Turek
Cynthia Decowski	Kathleen Plichta	Mary Vanacore
Claire Fox		

L PROFESSIONAL DEVELOPMENT

1 approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all staff travel expenditures are directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan

<u>Position</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
ABE Coordinator	Danielson Group 2016 Regional Conference	8/2/2016 - 8/3/2016	\$425.00
Mechanic	ASE Air Conditioning Overview and Certification	8/19/2016	\$19.00
Mechanic	ASE Air Conditioning Overview and Certification	8/19/2016	\$19.00
Lead Mechanic	ASE Air Conditioning Overview and Certification	8/19/2016	\$19.00
Facilities Manager	Information Systems BG 1102-FA16-5	10/22, 10/29, 11/5 and 11/12/2016	\$568.00
Superintendent	AESA 31st Annual Conference - Savannah, Georgia	11/30-12/3/16	\$1,220.00 PLUS Airfare, Room, Board & Fees as per regs

MOTIONS PASSED UNANIMOUSLY

XIII UNFINISHED BUSINESS

Marie Kisch reported

Staff are due back Sept. 1st. Students report Sept. 8th.

Intervention / remarkable effect on holding teachers accountable for student behavior has paid off

Blended instruction learning

Enrollment has shifted to higher % Special Education vs Alt. Ed (Total 38)

Goal to improve quality of school programming while achieving financial stability of the program

Broaden focus with equity across all programs provides the ability to give programs the funds needed to reinvest/expand program offerings

Middlesex ESC lawsuit - council suing for name change still pending

Past student returned to talk to current students about their experiences and/or what they have overcome - was enlightening

Counseling based programming for disenfranchised and at-risk students

Hoffman's facility will grow to another student based program. Currently has many opportunities to offer great programs to community and school

Building Environmental Based program at Hoffmans - exciting/creative space

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Outdoor facility for educational experiences for students and instructors
ANJEE and Raritan Headwaters Assoc. under programing development
Next Generation Science standards and Common Core

XIV NEW BUSINESS

Presentation Dennis Balodis

Partnership with Hunterdon Art Museum to offer new programs at Hoffman campus

Partnership with NJDEP Hooked on Fishing Not on Drugs

Project Learning Tree to provide professional development to teachers

Project WILD to connect students to wildlife education

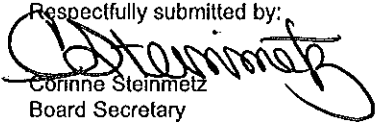
Project WET - water education for teachers

Hoffman crossing website under development will promote all programming

XV CITIZENS ADDRESS THE BOARD OF DIRECTORS

Jason Kornegay moved to adjourn the meeting. Since there was no further business, the meeting adjourned at 5:30 pm

Respectfully submitted by:


Corinne Steinmetz
Board Secretary