#### **IX COMMITTEE MEETINGS**

- A Building and Grounds, did not meet
- B Programs and Services, did not meet
- C Public Relations, did not meet
- 5 Policy, did not meet
- E Personnel, did not meet
- F Finance, did not meet
- G Executive, did not meet

#### **ADULT BASIC EDUCATION**

Jason Kornegay moved, seconded by Joseph Somers to recognize Marilyn Stowell, Volunteer for Adult Basic Education, 6 hours per week since 2016. DISCUSSION:

Marie Gorey, Superintendent provided a program overview and introduced staff of our Adult Education program.

Fran Leddy thanked Marilyn for her volunteering and providing education services. Ms. Leddy shared student letters thanking Mariland for all her help and assistance. Charles Miller, President; thanked Marilyn for the time and energy she provided. He presented Ms. Stowell with a certificate of appreciations.

#### X EXECUTIVE SESSION

At 4:34 pm Jason Kornegay moved seconded by Jennifer Sigler to enter into Executive Session:

WHEREAS, section 8 of the Open Public Meetings Act, Chapter 213, P.0. 1975, permits the exclusion of the public from a meeting in certain circumstances;

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED by the Hunterdon County Educational Services Commission Board of Directors that the public shall be excluded from discussions of FINANCES, REAL ESTATE AND LITIGATION; until such time as the subject no longer defeats the purpose of the executive session, at which time resolution shall take effect.

#### **MOTION PASSED UNANIMOUSLY**

At 4:58 pm the Board returned to public session

Donna Herbel moved, seconded by Teresa Kane to authorize administration to negotiate the purchase of 43 Hoffmans Crossing Road and to obtain any necessary financing to cover acquisition, closing fees and any necessary upgrades.

# MOTION PASSED UNANIMOUSLY

# XI SUPERINTENDENT'S REPORT

Introduced staff present

Update on Life skills program at Hoffmans Crossing facility

Polytech vocational school (Environmental & Animal Science) programs

Permitting in process for barn renovation

ESC Council Event - Student Activities for 60 students/40 staff

Jason Kornegay moved, seconded by Jennifer Sigler to approve action items XI A - XI M to:

# A ADMINISTRATION

- 1 appoint Colonial Surety Company, as an additional bonding agent for the Commission for school transportation contracts, at a rate of \$8.00 per \$1,000.00 for bonds
  - waive bidding requirements for vehicle repair service from TranStar Truck Body and Welding, an approved vendor, for claims filed through New Jersey Schools Insurance Group
- 3 approve contract with Hunterdon County to serve as the fiscal agent, at no charge (in kind donation), for the grant from the Governor's Council on Alcoholism and Drug Abuse (GCADA) for the administration of Drug Education Demand Reduction (DEDR) funds for State Fiscal Year 2019.

# B SCHOOLS

1 approve School Bus Emergency Exit Drills completed at ESC Academy on September 14, 2018, as per N.J.A.C. 6A:27-11.2, for the following routes:

Cassidy - ESC1928

DVRHS - ESC1927

Frank D. Valcheck, Inc. - ESCH

2 approve submission to the N.J. Department of Education our School-Level Self-Assessments for Determining Grades under the Anti-Bullying Bill of Rights (7/1/17-6/30/18)

C HOFFMANS CROSSING

(no action items)

D TECHNOLOGY

(no action items)

# **E ADULT BASIC EDUCATION**

1 recognize Marilyn Stowell, Volunteer ABE, 6 hours per week since September 2016

F PARAPROFESSIONALS

(no action items)

G LEASE PURCHASING

(no action items)

#### H PURCHASING

1 accept the following districts as members of the HCESC Purchasing Cooperative:

# DISTRICT

513 Manville Board of Education

514 Camden County Technical Schools

515 Chester, Township of

2 ratify the Photography Supplies & Equipment bid #HCESC-CAT-18-07, effective October 1, 2018 through September 30, 2020, authorized at the August 28, 2018 Board of Directors meeting, as follows:

W.B. Hunt Co., Inc.

4% off catalog pricing

B&H Foto & Electronics Corp.

Various catalog discounts ranging from .2% to 75%

- 3 renew the Plumbing Services bid #SER-11C, effective November 2, 2018 through November 1, 2019 with Falasca Mechanical, Robert Griggs Plumbing & Heating & DuMont Mechanical with no changes.
- 4 renew the Boiler Inspection-Cleaning & Repair bid #HCESC-SER-11D, effective November 2, 2018 through November 1, 2019 with Falasca Mechanical & Manhattan Welding with no changes.
- 5 authorize Administration to award the Gasoline, Ultra Low Sulfur Diesel & #2 Heating Oil bid #HCESC-Fuel-18/19.
- 6 authorize Administration to award the HVAC Services bid #HCESC-SER-12A.
- 7 authorize Administration to award the Electrical Services bid #HCESC-SER-12B
- 8 authorize Administration to award the Painting Services bid #HCESC-SER-12E
- 9 authorize Administration to award the General Construction Repairs & Carpentry Services bid #HCESC-SER-12F
- 10 authorize Administration to award the Pest Control Services bid #HCESC-SER-12G
- 11 authorize Administration to award the Tree Trimming, Pruning & Removal Services bid #HCESC-SER-12H

# I DEPARTMENT OF SCHOOL SERVICES

(no action items)

#### J IRANSPORTATION

1 approve Special Education Transportation Routes, as listed:

#### Glen Gardner

Quoted Routes			August 23, 2018 - December 21, 2018		
Route#	Destination	Sending District	Contractor	Route	Alde
1938T	Voorhees HS	North Hunterdon	Cassidy Trans.	\$188.00	N/A
1943T	Cornerstone Day	North Hunterdon	Alyft	\$304.00	N/A

# West Orange

Contracted Rene	ewal Routes - Sussex C	County CoOp		September 1, 201	8 - June 30, 2019
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
E-149	New Beginnings	Orange, West Orange	HCESC	\$202.26	2 @ \$66 ea.
E-222	Shepard HS	W. Orange, Livingston, Caldwell	HCESC	\$251.11	N/A
E-643	Spectrum Children's Institute	Livingston, Millburn, Orange, W. Orange	HCESC	\$325.16	N/A
E-643 B	Spectrum B Children's Institute	Irvington, Orange	HCESC	\$205.16	\$60,00
E-643 C	Spectrum C Children's Institute	Nutley, Livingston	HCESC	\$195.00	\$60.00
E-656	Windsor Academy	S. Orange	HCESC	\$365,35	N/A
E-663	Essex Cty. VoTech	W. Orange	HCESC	\$239.06	N/A
E-655	Milbum Regional (Horizon)	Livingston, Nutley, Verona	HCESC	\$382.57	N/A
E-667	Sawtelle LC	Orange, S.Orange	HCESC	\$373.62	N/A

2 approve Joint Agreement with Clinton Township Board of Education for the 2018 - 2019 School Year, as needed, at the following rates:

Vehicle Size	1st Three (3) Hours	Each additional hour
54 Passenger	\$150.74	\$50.24/hour
16 Passenger	\$147.19	\$49.06/hour

3 approve Joint Agreement with Clinton Township for the 2018-2019 School Year for the following:

Route#	Destination	Route Per Annum	Alde Per Annum
CM01	Clinton Twp. Middle School	\$25,653.60	N/A
CM02	Clinton Twp. Middle School	\$25,653.60	N/A
CM03	Clinton Twp, Middle School	\$25,653.60	N/A
CM04	Clinton Twp. Middle School	\$25,653.60	N/A
CM07	Clinton Twp. Middle School	\$25,653,60	. N/A
CM08	Clinton Twp. Middle School	\$25,653.60	\$8,000.00
CM09	Clinton Twp. Middle School	\$25,653.60	N/A
CM10	Clinton Twp. Middle School	\$25,653.60	N/A
CM11	Clinton Twp. Middle School	\$25,653.60	\$8,000.00
CM12	Clinton Twp. Middle School	\$25,653.60	N/A
CM13	Clinton Twp. Middle School	\$25,653.60	\$8,000.00
CR01	Round Valley School	\$25,653.60	\$8,000.00
CR02	Round Valley School	\$25,653.60	N/A
CR03	Round Valley School	\$25,653.60	\$8,000.00
CR04	Round Valley School	\$25,653.60	N/A
CR05	Round Valley School	\$25,653.60	N/A
CR06	Round Valley School	\$25,653.60	N/A
CR08	Round Valley School	\$40,309.37	N/A
CR10	Round Valley School	\$25,653.60	\$8,000.00
CP01	Patrick McGaheran School	\$40,309.37	\$8,000.00
CP03	Patrick McGaheran School	\$25,653.60	N/A
CP04	Patrick McGaheran School	\$40,309.37	N/A
CP05	Patrick McGaheran School	\$25,653.60	\$8,000.00
CP06	Patrick McGaheran School	\$25,653.60	\$8,000.00
CP07	Patrick McGaheran School	\$40,309.37	· N/A
CP08	Patrick McGaheran School	\$25,653.60	N/A
CS01	Spruce Run School	\$25,653.60	N/A
CS01	Spruce Run School-Aide	\$8,000.00	N/A
CSPK in	Spruce Run School	\$9,950.00	N/A
CSPK out	Spruce Run School	\$9,950.00	N/A
CSPK in/out	Spruce Run School-Aide	N/A	\$8,000.00

- 4 approve Interlocal Vehicle Sale Agreement with Blairstown Township Board of Education, effective September 17, 2018, for HCESC to sell their used vehicles, as needed, for an administrative fee of 10% of the sale price
- 5 approve Interlocal Vehicle Sale Agreement with Paramus Board of Education, effective September 20, 2018, for HCESC to sell their used vehicles, as needed, for an administrative fee of 10% of the sale price
- 6 approve Interlocal Vehicle Sale Agreement with Springfield Township Board of Education, effective September 21, 2018, for HCESC to sell their used vehicles, as needed, for an administrative fee of 10% of the sale price
- 7 provide Johnson Noelvil training for Class B CDt. License with "P" and "S" endorsement, at a rate of \$800.00, effective September 20, 2018
- Provide Joline Lominy training for Class B CDL License with "P" and "S" endorsement, at a rate of \$800.00, effective September 24, 2018
- 9 provide Claude Milord re-training for Class B CDL License with "P" and "S" endorsement, at a rate of \$400.00, effective September 14, 2018
- 10 approve Parental Contracts for Transportation Routes, at the following annual rates, effective September 4, 2018 through December 20, 2018

Route#	Destination	Sending District	Contractor	Route Per Annum	Aide Per Annum
DC1910DC	Chancellar Academy	North Uuntardan	Deborah	\$7,400,00	N/A
PC1819DG	Chancellar Academy	North Hunterdon	Goodsite	\$7,400.00	N/A

- 11 approve Joint Transportation Agreement with West Orange BOE for the 2018-2019 School Year for \$3,575,127.74
- 12 approve Joint Transportation agreement, for the 2018 2019 School Year, for the following: Hamilton Township Board of Education

# L PERSONNEL

approve the following personnel items, as recommended by the Superintendent:

# 1 Appointments\*

to approve the following 2018 -	2019 appointment(s):			
<u>Name</u>	<u>Position</u>	<b>Location</b>	Rate/Salary	Effective On or About
Cathleen McCaughey	P/T School Bus Driver	Glen Gardner	\$22.00 / Hour	08/28/2018
Christopher Smyth	P/T Teacher Assistant	Bethlehem Township	\$15.75 / Hour	09/24/2018
Giovanni Mendoza	P/T Fueler	West Orange	\$15.60 / Hour	09/01/2018
Carolyn VandeGiessen	P/T Teacher	Adult Basic Education	\$88.00 / Class	09/10/2018
Julie Bianco	P/T Teacher Assistant	FRR\$D	\$16.14 / Hour	09/12/2018
Kristen Poleski	P/T Teacher Assistant	FRRSD	\$16.14 / Hour	09/13/2018
Michelle Cirotti	P/T Teacher Assistant	Lebanon Township	\$16.14 / Hour	09/24/2018

# **Board of Directors Meeting**

Octo	ber	2,	201	18
M	INU	TE	S	

			MINUTES		
	Naomi Gentry	P/T Teacher Assistant	Lebanon Township	\$15.75 / Hour	09/24/2018
	Robyn Case	P/T Teacher Assistant	Hampton	\$15.75 / Hour	10/01/2018
	Laurie Oleniacz	P/T Teacher Assistant	HCVSD	\$16.14 / Hour	10/01/2018
	Lesley Dignazaio	P/T Teacher	Department of School Services	\$55.00 / Hour	10/15/2018
	*pending completion of required	<u>paperwork</u>			
2	to amend the following rene	ewals approved at the May 1, 2018	Board Meeting		
	Mary Gaspari to	Teacher	ESC Academy	\$57,939.03	08/27/2018
	Mary Gaspari	Teacher	ESC Academy	\$59,387.51	08/27/2018
	Kristina Kroll	Speech Teacher	School Services	\$50.00 / hour	09/01/2018
	Kristina Kroll	Speech Teacher	School Services	\$50.25 / hour	09/01/2018
3	to amend the following rene	ewals approved at the August 28, 20	018 Board Meeting		
	Kemiesha Deago to	P/T School Bus Monitor	West Orange	\$14.75 / hour	08/17/2018
	Kemiesha Deago	P/T School Bus Monitor	West Orange	\$14.90 / hour	08/17/2018
	Jamil Buckuse to	P/T School Bus Monitor	West Orange	\$14.75 / hour	08/17/2018
	Jamil Buckuse	P/T School Bus Monitor	West Orange	\$14.90 / hour	08/17/2018
4	Leaves of Absence (LOA) to approve the following leaves Name		<u>Location</u>	<u>Reason</u>	<u>Effective</u>
	Jennice Jones	P/T School Bus Monitor	West Orange	Medical	09/05/18 - 10/02/18 AM (Paid) 10/02/18 PM - TBD
	Sheriy Zulme	P/T School Bus Monitor	West Orange	Medical	(Unpaid) 09/05/18 - 09/18/18 (Paid) 09/19/18 - 11/20/18 (Unpaid)
	Denys Yangali	P/T School Bus Driver	West Orange	Medical	9/05/18 - 10/10/18 (Paid) 10/11/18 - 11/05/18 (Unpaid)
	Bryan Schultz	P/T Teacher Assistant	FRRSD	FMLA	9/4/18 - 9/24/18 (Paid)
	John Sousa	Network Admin/Systems Su	ippo Hoffmans Crossing	Military Leave	9/24/18 - 1/09/19 (Paid)
Ε	Decimations / Bethans	ta / Tarminationa			
5	Resignations / Retiremen Name	Position	<u>Location</u>	Reason	Effective
	Sharon Bednarz	P/T School Bus Driver	Glen Gardner	Resignation	08/19/2018
	Kanwal Sayani	P/T Teacher Assistant	FRRSD	Resignation	08/29/2018
	Carmen Rivera	P/T School Bus Driver	West Orange	Resignation	09/22/2018
6	to rescind the following app	ointment approved at the August 2	8, 2018 Board of Directors' meeting:		
	Name	Position	Location	<u>Reason</u>	<b>Effective</b>
	Phebe Raphael	P/T School Bus Driver	West Orange	\$20,50 / hour	08/17/2018
7	to approve a 2018-2019 sti	pend of \$2,000 for Paraprofessiona	l Liaisons to the following Teacher As	sistants:	
•	Carolim Follonohaa	Atina Caria	to the following records ru		

Carolyn Follansbee

Atina Erwin

8 to approve the following Adult Basic Education teachers to provide professional development to the department at an hourly rate of \$30.00, as needed:

Sandra Pettesch Victoria Szymanski

9 to approve the following Teacher Assistants as P/T School Bus Aides at an hourly rate of \$21.12, as needed, for Flemington Raritan Regional School

District:

Maura Perry

Theresa Calabrese

Anita Christman

#### M PROFESSIONAL DEVELOPMENT

1 Approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all staff travel expenditures are directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan

<u>Position</u>	<u>Workshop</u>	<u>Date</u>	Cost
Principal	Doing What Works-Managing Student Behavior	10/11/2018	\$209,00
Facility Use Manager	InformationSystems	10/20/2018	\$504,00
School Business Administrator	NJSBA 2018 Workshop	10/22-25/2018	\$300.00
Superintendent	NJSBA 2018 Workshop	10/22-25/2018	\$300.00
Assistant SBA	NJSBA 2018 Workshop	10/22-24/2018	\$300.00
Personnel Coordinator	NJSBA 2018 Workshop	10/22-24/2018	\$300,00
School Business Administrator	NJASBO Workshops	11/29/18,12/6/18, 1/15/19,4/11/19	\$400.00
School Social Worker	2018 Professional Fall Conf	10/26/2018	\$65.00
Lease Purchasing Admin ONS PASSED UNANIMOUSLY	NJSBA 2018 Workshop	10/23/2018	\$300.00

# XII <u>UNFINISHED BUSINESS</u> XIII <u>NEW BUSINESS</u>

A NJSBA Task Force for mental health in schools and providing mental health services. Charles Miller requested information/suggestions for programs in schools and/or services that would be beneficial for mental health purposes.

Proposed legislation requiring parents to complete mental health questionnaire

Presentation by Lynn Gonski related to teens lack of sleep creating anxiety/depression. Oct. 15 at Flem Raritan Anxiety in kids and what parents can do. Screenagers hosted in November - movie to help parents know how to combat screen time

- B Photo ID requirement for every student to wearing at all times (including preschool)
- C East Amwell has been selected as a blue ribbon school
- D Charles Miller has art pieces on display in North Branch Library in Clinton. South Branch Library is moving back to Ringoes
- E Old York Cellars show
- F HCESC agreement with Human Services to serve as fiscal agent

# XIV CITIZENS ADDRESS THE BOARD OF DIRECTORS

### XV ADJOURNMENT

Joseph Somers moved to adjourn the meeting. Since there was no further action, the meeting was adjourned at At 5:15 pm

Respectfully submitted by:

Corinne Steinmetz, Board Secretar