

April 4, 2023
BOARD OF DIRECTOR MEETING
MINUTES

A REGULAR meeting of the Hunterdon County Educational Services Commission Board of Directors was held in the Hunterdon ESC Adult Basic Education (ABE) Office, 8 Bartles Corner Road (Suite 205) Flemington and virtually through Zoom electronic platform

I OPEN PUBLIC MEETING STATEMENT

This meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and adequate notice has been published in the The Hunterdon County Democrat. This notice is also posted on the HCESC website and a copy has been sent to the county office.

II ROLL CALL

Charles Miller, President (EAST AMWELL)
Edward Abato (BETHLEHEM)
Deborah Culbertson (DELAWARE VALLEY)
William Grippo (FRANKLIN - SOMERSET)

Jason Kornegay, Vice President (LEBANON TWP)
Gregory Haubaugh (HIGH BRIDGE)
Dr. Todd Bonsall (HUNTERDON VOCATIONAL)
Donna Herbel (KINGWOOD)
Teresa Kane (MILFORD)

ADMINISTRATION PRESENT

Corinne Steinmetz (SUPERINTENDENT)
Christina Greaves (PERSONNEL COORDINATOR)

Heidi Gara (SCHOOL BUSINESS ADMINISTRATOR)

III CALL TO ORDER

President Charles Miller opened the meeting at 4:18 pm

IV PRESENTATION / CITIZENS ADDRESS THE BOARD OF DIRECTORS

- A Congratulations to our 2023 Special Olympic winners:
- | | | |
|---|---|-----------------|
| 1 | Amelia McConoughey - Juniors (8-21 yrs) | Gold Medalist |
| 2 | Daniel Jordan - Seniors (22+ yrs) | Bronze Medalist |
- B Hunterdon County Vocational School Animal Science Program - Lambs

V APPROVAL OF AGENDA/MINUTES

- A Edward Abato moved, seconded by William Grippo to adopt the agenda

MOTIONS PASSED UNANIMOUSLY

- B Edward Abato moved, seconded by William Grippo to approve the Representative Assembly Minutes March 7, 2023 as submitted by Board Secretary

MOTIONS PASSED UNANIMOUSLY

VI FINANCIAL REPORTS

William Grippo moved, seconded by Edward Abato to:

- A approve the line item transfers and budget appropriations for the period of March 1-31, 2023 (Adj #167-195)
- B approve the UNAUDITED February 2023 Board Secretary Report, Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of February 28, 2023 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1 Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of February 28, 2023 and upon review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C approve the UNAUDITED March 2023 Board Secretary Report, Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of March 31, 2023 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1 Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of March 31, 2023 and upon review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTIONS PASSED UNANIMOUSLY

VII LIST OF BILLS

- A Todd Bonsall moved, seconded by Jason Kornegay to approve the following list of bills:
- | | | | |
|---|------------------------------|----------------|----------------------------|
| 1 | March 2023 | \$956,459.12 | Payroll |
| 2 | March 2023 | \$1,049,081.11 | Handchecks |
| 3 | March 2023 | \$0.00 | Handchecks - EANS |
| 4 | March 15, 2023 List of Bills | \$10,740.00 | Consultant Payroll |
| 5 | April 4, 2023 List of Bills | \$1,314,313.52 | Computer Generated |
| 6 | April 4, 2023 List of Bills | \$168,071.27 | Computer Generated - EANS |
| 7 | April 4, 2023 List of Bills | \$5,269.68 | Computer Generated - ADDED |
| | | <hr/> | |
| | | \$3,503,934.70 | TOTAL |

VIII CORRESPONDENCE / COMMUNICATION

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IX COMMITTEE MEETINGS

- | | |
|---------------------------------------|---------------------------|
| A Building and Grounds, did not meet | E Personnel, did not meet |
| B Programs and Services, did not meet | F Finance, did not meet |
| C Public Relations, did not meet | G Executive, did not meet |
| D Policy, did not meet | |

X POLICY No Action Items

XI SUPERINTENDENT'S REPORT

Ms. Steinmetz provided an overview of the agenda, noting personnel renewal recommendations will be presented at the May 9, 2023 meeting. She discussed planning for the future personnel needs and noted she will be scheduling a committee meeting prior to the May meeting to discuss recommendations.

A ADMINISTRATION

Edward Abato moved, seconded by Todd Bonsall to move action items, as a slate, to:

- 1 accept the unmodified 2021-2022 Audit, with no comments
Ms. Steinmetz presented the 2021-2022 audit, noting the growth in Cooperative Purchasing over the previous few years.
- 2 amend procurement of Goods and Services through State Contract for the 2022-2023 year, previously approved at the June 7, 2022 Representative Assembly meeting, as follows:

<u>VENDOR</u>	<u>UP TO AMOUNT</u> <u>2021-2022</u>	<u>UP TO AMOUNT</u> <u>2022-2023</u> <u>Original Approval</u>	<u>UP TO AMOUNT</u> <u>2022-2023</u> <u>Revised Approval</u>	<u>ITEMS</u>
Bus Parts Warehouse	\$15,000.00	\$18,000.00	\$20,000.00	Transportation Supplies
Custom Bandag	\$35,000.00	\$40,000.00	\$40,000.00	Tires and Tubes
Dell	\$325,000.00	\$325,000.00	\$325,000.00	Technology Equipment
Fastenal	\$7,500.00	\$7,500.00	\$7,500.00	Maintenance Supplies
Home Depot	\$10,000.00	\$10,000.00	\$10,000.00	Maintenance Supplies
Lowes	\$5,000.00	\$5,000.00	\$5,000.00	Maintenance Supplies
Napa	\$20,000.00	\$20,000.00	\$3,100.00	Maintenance Supplies
Suburban Propane	\$20,000.00	\$50,000.00	\$50,000.00	Heating Fuel at Hoffmans Campus
Unisys Corporation	\$50,000.00	\$30,000.00	\$30,000.00	IT Amazon Workspace & Services
Verizon Wireless	\$8,500.00	\$8,500.00	\$8,500.00	Cell Phones
Saturn Business Systems	\$0.00	\$0.00	\$10,000.00	Technology Equipment
Grainger	\$0.00	\$0.00	\$5,000.00	Maintenance Supplies

- 3 approve procurement of Goods and Services through Cooperative Bids for the 2022-2023 year, as follows:

<u>VENDOR</u>	<u>COOPERATIVE</u>	<u>BID #</u>	<u>UP TO AMOUNT</u> <u>2022-2023</u>	<u>ITEMS</u>
Academy Furniture & Supplies	HCESC	202	\$250,000.00	Furniture
Griffith-Allied Trucking	HCESC	HCESC-Fuel-20-21	\$70,000.00	Gasoline, Diesel, #2 Fuel Oil
Griffith-Allied Trucking	HCESC	HCESC-Fuel-22-23	\$350,000.00	Gasoline, Diesel, #2 Fuel Oil
Apple Education Sales Support	ESCNJ	ESCNJ 18/19-67	\$150,000.00	Apple Products
At Bucks Cty, LLC (formerly BCI & Bucks Cty International)	HCESC	HCESC-Trans-20-04	\$20,000.00	Bus Parts
B&H Foto & Electronics	HCESC	HCESC-CAT-18-02/ HCESC-Cat-22-01/ CAT-19-06	\$500,000.00	Technology Equipment
BCI Truck	Somerset County	CC-0129-21	\$5,000.00	Bus Parts
Bio-Shine, Inc	HCESC	HCESC-Cat-19-02/ HCESC-Cat/Ser-19-01	\$65,000.00	Custodial/Maintenance Supplies
Camcor, Inc	HCESC	HCESC-CAT-22-01	\$25,000.00	Technology Equipment
Cascade School Supplies	HCESC	207	\$1,500.00	General Office Supplies
Casey's Executive Interiors	HCESC	HCESC-CAT-23-01	\$30,000.00	School Furniture
CDWG	ESCNJ	ESCNJ18/19-03	\$70,000.00	Technology Equipment
Clinton Learning Solutions	HCESC	HCESC-CAT-19-06	\$300,000.00	Technology Equipment
Custom Bandag	Somerset County	CC-0016-21	\$40,000.00	Tires
EPlus Technology	HCESC	HCESC-CAT-22-01/ HCESC-CAT-18-02	\$200,000.00	Technology Equipment
Flaghouse, Inc	HCESC	HCESC-CAT-20-03	\$15,000.00	Athletic & PE Supplies/Equipment
Garden State Laboratories	HCESC	HCESC -SER-21-05-R	\$10,000.00	Water Testing
Generation Services, Inc	HCESC	HCESC-SER-21B	\$10,000.00	Electrical Services
Global Equipment Company	HCESC	HCESC-Cat-22-04	\$15,000.00	Outdoor Furniture
GovConnection, Inc	HCESC	HCESC-CAT-22-01	\$200,000.00	Technology Equipment

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HA DeHart & Sons, Inc	HCESC	HCESC-Trans-20-04	\$60,000.00	Bus Parts & Repairs
Global/Hertz Furniture Systems	ESCNJ	ESCNJ 22/23-08	\$20,000.00	Furniture
Hillyard	HCESC	HCESC-Cat-19-02	\$5,000.00	Custodial/Maintenance Supplies
Hogan Security Group	HCESC	203	\$32,000.00	Door Locking Systems
Integrated MicroSystems	HCESC	HCESC-CAT-22-01	\$250,000.00	Technology Equipment
Keyboard Consultants, Inc	HCESC	HCESC-CAT-19-06	\$550,000.00	Technology Equipment
Kurtz Bros	HCESC	212/204/214	\$5,000.00	Art/School Supplies
L&A Tent Rentals	HCESC	HCESC-Cat-21-15	\$250,000.00	Tent Rentals
Lakeshore Learning Materials	HCESC	HCESC-CAT-23-01	\$7,500.00	Furniture & Equipment
MAP International	HCESC	HCESC-CAT-22-08	\$15,000.00	Food Service Supplies/Equipment
McCloskey Mechanical	HCESC	HCESC-SER-21C/ HCESC-SER-12A	\$20,000.00	HVAC/Boiler Services
Murray Paving & Concrete	ESCNJ	ESCNJ 18/19-66	\$85,000.00	Paving Services
NPS Public Furniture	ESCNJ	ESCNJ 22/23-08	\$5,000.00	Furniture
New Jersey Door Works	HCESC	HCESC-CAT/SER-21-03	\$3,000.00	Garage Door Repairs
Technotime Business Solutions	HCESC	202	\$25,000.00	Furniture
PureSan Holdings	HCESC	HCESC-CAT-19-02	\$25,000.00	Custodial/Maintenance Supplies
School Health	HCESC	210/213	\$10,000.00	Health Supplies
School Specialty	HCESC	204/212/214/HCESC-CAT-23-04/ HCESC-CAT-23-01/ HCESC-CAT-23-02	\$25,000.00	School/Science/Custodial Supplies/Furniture
Sonitrol Security Systems of Central NJ	HCESC	HCESC-TECH-R22-07 / HCESC-TECH-17-01	\$55,000.00	Security Systems
Staples Advantage	HCESC	207	\$80,000.00	Office Supplies
Tanner North Jersey	ESCNJ	ESCNJ 22/23-08	\$25,000.00	Furniture
Tanner North Jersey	HCESC	202/HCESC-CAT-23-01	\$140,000.00	Furniture
Tri-Furniture Design	HCESC	HCESC-CAT-23-01	\$25,000.00	Furniture
Tri-State Folding Partitions	HCESC	HCESC-Cat/Ser-21-12	\$10,000.00	Bifold Doors/Gates.Partitions
Troxell/Bluum Communications	HCESC	HCESC-CAT-19-06/ HCESC-CAT-18-02	\$125,000.00	Technology Equipment
Virco, Inc	ESCNJ	ESCNJ 22/23-08	\$15,000.00	Furniture
WB Mason	HCESC	HCESC-Cat-19-02	\$15,000.00	Custodial/Maintenance Supplies

B EANS

Whereas, as part of the Coronavirus Response and Relief Supplemental Appropriation Act, 2021 (CRRSAA), Congress allocated funds specifically to provide emergency assistance to students and teachers in eligible nonpublic schools through the Emergency Assistance to Nonpublic Schools (EANS) program, to address the impact of COVID-19 on nonpublic school students and teachers;

Whereas, the US Department of Education has awarded a formula grant to New Jersey to provide awards to nonpublic schools in the state and provide administrative support to the project as contemplated by EANS;

Whereas the Hunterdon County ESC and New Jersey Department of Treasury, Division of Purchase and Property entered into a Program Management Services Agreement for Emergency Assistance to Nonpublic Schools on October 5, 2021;

Whereas, 18A:18A-5.Exceptions to requirement for advertising. Any contract, the amount of which exceeds the bid threshold, shall be negotiated and awarded by the board of education by resolution at a public meeting without public advertising for bids and bidding therefor if:

a. The subject matter thereof consists of:

(5)Library and educational goods and services; and/or

(19)The provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software, except that this provision shall not be utilized to acquire or upgrade non-proprietary hardware or acquire or update non-proprietary software;

Therefore, be it resolved that Hunterdon County ESC Board of Directors authorizes administration to approve EANS purchase requisition, as follows:

Nonpublic School	Description of Purchase	Vendor	Explanation:
Noor-UI-Iman School	IReady Assessment/Diagnostic Tools for Math & Reading	Curriculum Associates	Noor-UI-Iman Memo

C HOFFMANS CROSSING

No Action Items

D TECHNOLOGY

No Action Items

E ADULT BASIC EDUCATION / THRIVE

1 accept increase in Title II WIOA funding, July 1, 2022 through June 30, 2023, as follows:

Description	Original Amt	Increase	Revised Total
Federal Funds	\$285,000.00	\$0.00	\$285,000.00
State Funds	\$73,591.00	\$91,111.00	\$164,702.00
Prof Dev	\$3,705.00	\$0.00	\$3,705.00
Total	\$362,296.00	\$91,111.00	\$453,407.00

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- 2 accept increase of Workforce Learning Link (WLL) funding, as follows:

Description	Original Amt	Increase	Revised Total	Term
a. WLL	\$28,000.00	\$42,000.00	\$70,000.00	July 1, 2022 to June 30, 2024
b. WIOA	\$21,000.00	\$15,000.00	\$36,000.00	July 1, 2022 to June 30, 2023
Total	\$49,000.00	\$57,000.00	\$106,000.00	

- 3 approve ABE staff of Adult Literacy Programs and Services English Language Acquisition classes to attend spring festivals held in Somerset and Hunterdon counties. Transportation and entry fees at the expense of the attendees.
- 4 purchase the following vehicles for THRIVE Adult Day Habilitation program:

YEAR	Description	Vendor/District	PRICE	NOTE
2023	Dodge TCI 8P +1 WC	HA Dehart	\$104,044.42	HCESC CoOp Bid #HCESC-VEH-22-11
2023	Chevrolet Traverse LS AWD	Hertrich Fleet Services Inc	\$29,989.00	NJ State Contract #209-FLEET-01387 (T2007) Item #27 Class-Item 071-80

- F PARAPROFESSIONALS** No Action Items
- G LEASE PURCHASING** No Action Items
- H PURCHASING**

- 1 accept the following districts as members of the HCESC Purchasing Cooperative:

#	DISTRICT
802	Ship Bottom, Borough of
803	Kenilworth, Borough of

- 2 award, as authorized at the March 7, 2023 Representative Assembly meeting, the Electric Vehicle Charging Station bid #HCESC-Ser-23-05, effective March 20, 2023 through March 20, 2024 to Troller Electric, LLC as follows:

Blink TP5-180-480-2-300	\$69,990 - 6% Discount	Blink TP5-120-480-2-300	\$59,990 - 6% Discount
Blink TP5-180-480-2-300 - Network Fee/Yearly \$432 Service Plan/Yearly \$2,798			
Blink TP5-120-480-2-300 - Network Fee/Yearly \$432 Service Plan/Yearly \$2,398			
Noodoe EV DC 180P	\$86,500 - 35% Discount	Noodoe EV DC120P	\$60,000 - 35% Discount
Noodoe EV DC 180 P - Network Fee/Yearly \$300 Service Plan/Yearly \$2,598			
Noodoe EV DC12P - Network Fee/Yearly \$300 Service Plan/Yearly \$2,298			
Labor- Electrician Journeyman \$98.42/Hour, Electrician Foreman \$113.73/Hour, Training \$196.40/Session			
Service-Installation Technician \$98.42/Hour			
Protection per Charger - \$400		Demolition/Core Drilling per Charger - \$250	
Concrete Pads - \$500/Each		Bollards per Charger - \$250/Pair	
Conduit - \$75/Linear Foot		End Box/Pull Cord - \$186.13/Each	
Trenching - \$8/Linear Foot		Asphalt - \$5/Square Foot	
Asphalt Lining - \$250/Spot		Signage - \$28/Each	
10% Markup over cost (wholesale) on miscellaneous parts			

- 3 award, as authorized at the March 7, 2023 Representative Assembly meeting, the Facility Grounds Equipment #HCESC-Cat/Ser-23-06, effective March 31, 2023 through March 31, 2024 as follows:

Power Place, Inc.	ExMark, John Deere, Frontier, Diamond Mowers, Bearcat, Ariens, BillyGoat, Little Wonder, Curtis, Western, Stihl, Redmax, Honda & Z-Turz per attached Proposal Sheets. Sussex, Morris, Warren, Essex, Hudson, Passaic, Bergen, Hunterdon, Union, Somerset, Middlesex, Mercer, Monmouth, & Ocean Counties. Price sheets on file in the Board Office.
Storr Tractor Company	Weidenmann, Toro Snow, Rahn, Kifco, MB Company, Aqua Aide Solutions, Toro Bullseye, First Products, Case, Ventrac, Alamo Universal, Alamo Hydro Select, Toro Commercial, Toro RLC, Alamo Trax, Bomford & Erskine per attached Proposal Sheets. Sussex, Morris, Warren, Essex, Hudson, Passaic, Bergen, Hunterdon, Union, Somerset, Middlesex & Monmouth Counties. Price sheets on file in the Board Office.
Cherry Valley Tractor	Eager Beaver, Hudson, Kubota, Greenworks, Boss, Buyers, LandPride, Paladin, Pro-Tech, Woods Equipment, Carlton, New Holland, Red Max, Tarco, Toro, Alamo & Terrain King per attached Proposal Sheets. Burlington & Camden Counties for Kubota only. All Counties for all other brands. Price sheets on file in the Board Office.
Powerco, Inc.	Case, Kubota & Landpride per attached Proposal Sheets. Hunterdon, Union, Somerset, Middlesex, Mercer, Monmouth, Sussex, Morris, Warren, Essex, Hudson, Passaic, Bergen & Burlington Counties. Price sheets on file in the Board Office.

- 4 award, as authorized at the March 7, 2023 Representative Assembly meeting, the Interactive Technology for Classrooms & Meeting Rooms #HCESC-Cat-23-07, effective April 11, 2023 through April 11, 2024 as follows:

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Keyboard Consultants, Inc.	Discount schedule attached. Price sheets on file in the Board Office. Installation Services-\$175/Hour. All counties.
Generations Services, Inc.	Chief 10%, Vaddio 10%, ETC 5%, Comprehensive 30%, Optoma 24%, Listen Technologies 10% & Bosch 13%. Price sheets on file in the Board Office. Installation Services \$150/Hour. All counties.
B&H Foto & Electronics Corp.	Entire Catalog - .5%-25% Pricing via bhphotovideo.com
Technotime Business Solutions LLC	Discount schedule attached. Price sheets on file in the Board Office. Installation Services-\$185/Hour. All counties.
Educate-Me.Net	Discount schedule attached. Pricing via educate-me.net .
Tequipment, Inc.	Discount schedule attached. Price sheets on file in the Board Office. Installation Services \$325/Hour. All counties. 2% Prompt Payment Discount.
PC University Distributors	Discount schedule attached. Price sheets on file in the Board Office.
Excel Communications Worldwide, Inc. (pending required documents)	Discount schedule attached. Price sheets on file in the Board Office. Installation Services \$135/Hour. All counties
Visual Sound, Inc. (pending required documents)	Discount schedule attached. Price sheets on file in the Board Office. Installation Services \$160/Hour. All counties
Bluum USA	Discount schedule attached. Pricing via https://customer.trox.com/contracts/cont-dete.htm?st=NJ&contno=nj016&

- 5 terminate the Safety & Security Window Film bid #HCESC-Ser-22-03 effective May 10, 2023, per A5.2 Annual Termination Option
- 6 authorize Administration to award Office Supplies bid #HCESC-Cat-23-09
- 7 authorize Administration to award LED Lighting bid #HCESC-Cat-23-10
- 8 renew the Indoor/Outdoor Signs & Graphics bid #HCESC-Ser-21-08, effective July 20, 2023 through July 20, 2024 with no changes
- 9 renew the Work Clothing & Footwear bid #HCESC-Cat-21-04, effective May 1, 2023 through May 1, 2024 with no changes
- 10 authorize Administration to award the Industrial & Hardware Supplies & Tools bid #HCESC-Cat-23-10
- 11 authorize Administration to award the Safety & Security Window Film bid #HCESC-Ser-23-11
- 12 renew the Water Testing Services bid #HCESC-Ser-21-05-R, effective June 7, 2023 through June 7, 2024 with no changes

I DEPARTMENT OF SCHOOL SERVICES

No Action Items

J TRANSPORTATION

- 1 provide Junior Cosmay training for Federal Entry-Level Class B CDL License, with Passenger, School Bus and Air Brake endorsement, at a fee of \$2,125.00 which will be waived pending a minimum of 10 Months Employment
- 2 provide Diantha Kise training for Federal Entry-Level Class B CDL License, with Passenger, School Bus and Air Brake endorsement, at a fee of \$2,125.00 which will be waived pending a minimum of 10 Months Employment
- 3 purchase the following replacement vehicles, as authorized at the March 7, 2023 Board of Directors meeting, to replace vehicles destroyed by fire February 17, 2023:

YEAR	Description	Vendor/District	PRICE	NOTE
2025	Collins/Chevrolet 24P DRW Bus	Creative Bus Sales	\$103,424.60	ESCNJ BID #ESCNJ 22/23-24
2012	GMC 3500/Thomas 24P Minotour DRW Bus	Union County Vo-Tech	\$33,334.00	HCESC VEHICLE SALES BID #TRANS 23-07

- 4 approve Special Education Transportation Bid Routes, as listed:

Contracted Routes		March 15, 2023 through June 30, 2023			
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
2361	Union Twp. Middle School	Union Township	Good Shepherd	\$331.00	N/A
2362	DLC, New Providence	Clinton Township	Good Shepherd	\$367.00	\$70.00
2363	New Beginning	Clinton Township	Bright Start	\$450.00	\$53.00
2364	Rock Brook School	Flemington/Raritan	Saint Abrahams	\$268.00	\$60.00
2366	Midland School	Union Township	Good Shepherd	\$308.00	\$50.00
2368	Allegro School	North Hunterdon	Good Shepherd	\$397.00	\$60.00
2369	Phillipsburg High School	Phillipsburg High School	Good Shepherd	\$373.00	N/A
2372	Voorhees High School	North Hunterdon	Saint Abrahams	\$439.00	N/A

- 5 approve Special Education Transportation Quoted Routes, as listed:

90 Days or Threshold; whichever comes first		March 09, 2023 - June 30, 2023			
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
Q2371	Archway Upper School	South Hunterdon	Saint Mary's	\$399.00	N/A
Q2374	Phillipsburg Primary School	Phillipsburg School District	Alyft	\$342.00	N/A
Q2375	Genpsych	Lebanon Township	Cassidy	\$329.00	N/A

K PERSONNEL

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approve the following personnel items, as recommended by the Superintendent:

1 Appointments*

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Rate/Salary</u>	<u>Effective On or About</u>
Julie Corman	Substitute Instructional Assistant	Adult Programs and Services	\$20.00 / Hour	March 16, 2023
Danielle Chemidlin	Data Entry & Related Tasks for Title II Program	Adult Programs and Services	\$20.00 / Hour	March 20, 2023
Laurie Oleniacz	Teacher Assistant	School Services	\$19.54 / Hour	March 20, 2023
Elizabeth Hidalgo	Teacher Assistant	School Services	\$18.00 / Hour	March 27, 2023
Cosette Cather-Knight	Teacher Assistant	School Services	\$18.00 / Hour	March 27, 2023
Erin Connors	Teacher Assistant	School Services	\$18.00 / Hour	April 24, 2023
Alex Lloyd	School Bus Monitor	Transportation	\$16.40 / Hour	March 28, 2023

**pending completion of required paperwork*

2 Resignations / Retirements / Terminations

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Reason</u>	<u>Effective On or About</u>
Danielle Chemidlin	Admin Asst./Office Mgr	Adult Programs and Services	Resignation	March 17, 2023
Deeptha Rao	Teacher Assistant	School Services	Resignation	March 17, 2023
Traci Kieffer	Teacher Assistant	School Services	Resignation	April 6, 2023
Julie Corman	Substitute Instructional Assistant	Adult Programs and Services	Resignation	March 17, 2023
Gary Krause	Mechanic	Transportation - Spruce Run	Resignation	May 5, 2023

L PROFESSIONAL DEVELOPMENT

1 approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all staff travel expenditures are directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

<u>Position</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Adult Education Director	NJALL Conference 2023	5/24/2023	\$50
(5) Instructor	NJALL Conference 2023	5/24/2023	\$50 each
Facility Coordinator	Integrated Pest Management	3/31/2023	\$0

MOTIONS PASSED UNANIMOUSLY

XI UNFINISHED BUSINESS

XII NEW BUSINESS

A May meeting changed from May 2 to May 9, 2023

XIII CITIZENS ADDRESS THE BOARD

XIV ADJOURNMENT

William Grippo moved, seconded by Edward Abato to adjourn the meeting. Since there was no further action to be taken, the meeting adjourned at 5:05 pm.

Respectfully submitted by:



Heidi Gara

SBA/Board Secretary